

Present R. Burman in the Chair, Mrs N. Banfield, Mrs M. Bolton, Mrs C.M. Robinson, D. Carpenter, M. Madden, D.W. McBeth, P.M. Smith, and the Clerk Mrs Mary Holman.

Apologies Mrs B. Brittain (unwell), Mrs Y Sen (away) A.T. Jones (away)

1. Election of Chairman for 2013/2014 and Declaration of Acceptance of Office. It was proposed, seconded and agreed that R. Burman be re-elected Chairman.
2. Election of Vice Chairman for 2013/2014 It was proposed, seconded and agreed that Mrs Y Sen be re-elected Vice Chairman.
3. The following Committees were appointed to serve for 2013/14
Burial Committee Mrs Belinda Brittain, Tom Jones, Phil Smith, Mark Madden. .
Grounds Committee Mrs Nicky Banfield, Mrs. Margaret Bolton, Mrs Catharine Robinson, Don McBeth, Phillip Smith.
Lighting Committee Mrs Belinda Brittain, Mark Madden, Tom Jones, Darren Carpenter. .
Footpaths Committee, Mrs Catharine Robinson, Don McBeth, Darren Carpenter, Mrs Margaret Bolton, Mrs Nicky Banfield.
Chairman and Vice Chairman of the Council were ex officio on all Committees.
4. Appointment of representatives the following appointments were made to serve for 2013/14 Representatives were expected to make written reports of the meetings they attended on behalf of the Council.
Village Hall Management Committee – Don McBeth
Ditchling Pavilion Club -Mrs C. M. Robinson.
The Ditchling Society –Mrs Margret Bolton
Ditchling Village Association – Mrs C.M. Robinson
Lewes District Association of Local Councils (two representatives) – D. Mc Beth and P. Smith.
5. Authorised signatures. General account cheques any two to sign when authorized by the Council - Mrs Belinda Brittain, Roy Burman, Don McBeth, Darren Carpenter, Phillip Smith and Tom Jones. National Savings a/c R. Burman, Phillip Smith and Don McBeth, any two to sign.
6. Appointment of two financial controllers for 2013/2014 It was agreed to re-appoint Mrs Y Sen and Mrs M. Bolton.
7. Review and confirmation of arrangements for insurance cover in respect of all insured risks and asset register Full details had been circulated. It was agreed to accept the three year term from AON in order to receive the discount and review the situation after 2 ½ years.
8. Review of Financial Risk Assessment. This was noted and agreed. It was noted that FSA Compensation Scheme did not include local authorities.
9. Subscriptions it was agreed to continue to subscribe to the following.
NALC, SALC, LDALPC, Society of Local Council Clerks, Clerks & Councils Direct, Open Space Society.
10. Deeds etc The copy Deeds were laid on the table, the originals were with Gates & Co Solicitors. It was noted that the Chairman also had a sealed copy.
11. Confirmation of appointment of Trustee to Oldland Mill Trust Roger Broadbent's appointment was confirmed.
12. Minutes of the Special Council Meeting held on 14th May having been circulated were taken as read, agreed as a correct record and signed by the Chairman.
13. Minute 299 need for additional car park. The Grassed area outside the Village Hall was mentioned in 2000, the reply was received that the deeds had been located and it belonged to the Village Hall and would be too costly to obtain the necessary permissions. The Clerk was asked to circulate copies of the original papers.
14. Minute 300 Cardboard recycling It was noted that new vehicles had been purchased by LDC which would cater for this.

15. Minute 301 Rugby Club and Football Club change of pitches. The Grounds Committee Phil Smith's had circulated a report following a site meeting on the Rugby Field with the Football club. This was noted. It was agreed to seek legal advice re the Council's position regarding risk assessment and also confirmation from the insurance Company before progressing the matter further. Re the question of drainage, details had been circulated regarding a site visit from the LDC approved contractor, but as no Councillors had attended the matter were deferred. There was a need to look at bringing the grounds up to standard and seeking funding etc. This matter would be taken further by the Committee.
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16. Minute 304 New parking times at Village Hall Car Park. Bee Lewes replied that the time had been extended to 24 hours and that they anticipated that most people would see very little difference between the old and the new arrangements. This was because it did not patrol overnight or on a Sunday. Therefore, anyone parking their car on a Friday evening for example, would have no need to move it until the following Monday. The Council had been invited to speak at the E.S.C.C. Committee but it was agreed to accept the 24 hours and therefore it was not necessary.
17. Minute 314 Spatham Lane Speeding – D. McBeth reported that an initial meeting had been held regarding this matter. They had added Westmeston from the Church to Spatham Lane to the list the Council had already produced. One of the LDC Planners had agreed to support the proposal and A.T. Jones had taken the suggestions etc to E.S.C.C. but there were no details available.
18. Minute 317 Neighbourhood Plan The details of the meeting and preparation were finalised as follows
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| 1 | Welcome, Introductions & Programme - Chair of Council | 5 minutes |
| 2 | Power Point presentation - Don | 20 mins |
| 3 | Q&A | 15 mins |
| 4 | Break Out Groups | 40 mins |
- (Suggest LDC/SDNP to facilitate but could invite people to wander around, chat to members & officers, put comments on post-it stickers invite comments & ideas on economy, environment, facilities, housing, transport & other)
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| 5 | Closing remarks & next steps from Council Chair | 10 mins |
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- (Encouraging all those who want to play a part to leave their contact details & their area of interest &/or expertise. Comments to be written up & published on Council's web site together with "What Happens Next?")
- About an hour and a half in total. Arrangements were made about opening the hall, tables, chairs etc and the provision of stationery etc.
- The Councillors would meet in the Office at 6pm on 7th to make sure that everything was in order.
19. LW/13/0260 Drivepoint Ltd Ditchling Common Industrial Estate Folders Lane East
 Planning Application - Change of use from B1 and B8 uses to B1, B8 and B2 uses and installation of steam vent extraction for Supreme Pie Company.
 Case Officer: Miss Amanda Collison
 No objections.
20. LW/13/0282 Telecommunications Mast At Lone Oak Farm Spatham Lane Westmeston
 Planning Application - Replacement of the existing headframe with a new parallel headframe, replace the existing 6 x antennas for 6 x new antennas with new equipment to be placed in the existing cabin with ancillary development for Telefonica UK Limited Case Officer:
 Miss Amanda Collison
 No objections.
21. Finance Matters
 a) Accounts for payment The accounts for payment had been circulated prior to the meeting, were approved for payment and the Cheques signed by the Chairman and D. Carpenter with the exception of cheque 301304 which was signed by D. Carpenter and D. McBeth as the payee was R. Burman.
22. Turner Dumbrell Foundation Land in Boddington's Lane An email had been received from Max Bolton about the small piece of lane in Boddington's Lane which has been let in the past as an allotment. The land was now vacant and the Foundation was seeking an alternative use for it which would benefit the Village community. He has been asked to investigate the possibility of making this land available for the specific and sole use of social housing. It was agreed to support the proposal providing it was for the benefit of the Village and kept for rental only.
23. Written reports by representatives No written reports received.
 Village Hall Management Committee – Mrs Catherine Robinson
 Ditchling Pavilion Club - Mrs C. M. Robinson.

The Ditchling Society –R Burman – request to join the Biosphere Project with the Ditchling Society who would take the lead and work with the Council. This was agreed.

Ditchling Village Association – Mrs C.M. Robinson

Lewes District Association of Local Councils (two representatives) – D McBeth and P. Smith.

24. Gate between the Recreation Ground and the Burial Ground Drive. On two occasions recently this had been lifted off its hinges, it was agreed that this should be made more secure.

Chairman

11th June 2013