

# Ditchling Parish Council

## Minutes of the Statutory Council Meeting held in the Lower Hall, Ditchling Village Hall on Monday 19 December 2016 at 7.30pm

Present: Cllrs McBeth (Chairman), Leaver, Smith, Robinson, Jones and Ingham, Orme and the Clerk, Mrs M. Warner.

Presentation from Simon Adby from Active House Solutions.

Active House Solutions has recently worked with Haywards Heath Town Council in formulating a sports strategy as a part of the neighbourhood plan process. Mr Adby explained the work involved, the current policies employed by grant issuing bodies such as Sport England and his own background and specialism. A sports forum made up of local clubs would form an important part of any future strategy. A member of the public asked how long it would take to devise a Sports and Recreation Plan, Mr Adby considered that six months was a reasonable timeframe.

### Public Participation:

The chair of the Underhill Residents Association spoke in respect of item 4.1, the proposed development is beyond the planning boundary and does not meet the exclusion clauses in the local plan. The barn has not been used for a number of years, it was therefore inaccurate to state that traffic movements would be reduced as a result of the proposed change of use. There will be an impact on traffic and it was hoped that the council would object to this application.

1. Declarations of Interest: None.
2. Apologies for absence Cllr Madden -unavailable and Cllr Madden -unavailable.
3. Minutes of the Council Meeting held on 28 November having been circulated, were agreed as a correct record and were signed by the Chairman.
6. The Chairman moved that item 6 the co-option of councillors be considered next. Mr Robin Orme was co-opted with a unanimous vote. Mr Orme has lived in Ditchling for 33 years and is an architect with an interest in planning, the neighbourhood plan and the local plan. Mr Orme signed the declaration of acceptance of office and joined the meeting.

### 4. Planning Applications

4.1 SDNP/16/05875/FUL Downlands House Underhill Lane Westmeston. Change of use from storage and distribution building to self-contained dwelling house, re-cladding of building in timber panels and sedum roof, addition of rooflights and enlargement of garden areas. **The plans of the proposed building are poor and it is not clear how much of the barn will be retained. The Parish Council would request that this application is considered by the full planning committee and the decision is not delegated to officers.**

4.2 SDNP/16/05738/HOUS Fourfields Farm, Dumbrells Court Road, Ditchling Erection of a detached four bay garage/storage and office building. **No comment, with Cllr Leaver dissenting and proposing an objection.**

4.3 SDNP/16/05904/LDP 34 Long Park Corner Ditchling Erection of a single storey rear extension. **No decision required**

4.4 SDNP/16/05992/FUL 92 Lewes Road Ditchling Erection of single storey side extension. **No comment**

4.5 SDNP/16/05993/FUL 92 Lewes Road Ditchling Updates to the facade of the main house, fair faced. No Comment brick to the ground floor, timber cladding to the first floor and new timber framed windows. **No comment.**

4.6 SDNP/16/05994/FUL 92 Lewes Road Ditchling. Loft conversion and installation of 2 rear dormer windows. **No comment**

4.7 SDNP/16/05970/LIS 24 West Street, Ditchling. Installation of wood burning stove in existing fire place in dining room, including lining of chimney. **No comment.**

4.8 SDNP/16/05432/HOUS. Stocks East End Lane Ditchling, Demolition of single storey annex and erection of attached double garage and single storey extensions to side, rear and front elevations. **No comment.**

## 5. Outstanding Matters

Neighbourhood Plan and NP Projects The consultation period on green spaces and final proposed housing sites has commenced and runs to 28 January 2017. It was noted that the neighbourhood plan needed to conform closely to the local plan. Cllr Jones will attend the January meeting of the steering group. Cllr Smith had circulated a list of projects for discussion. It was **agreed** that councillors should add to this list in order that a full discussion can take place in January. The clerk would remind the pre-school that the council was awaiting additional data.

Recreation Ground and disposal of assets- a list of assets & photos of items had been circulated. It was **agreed** that the disposal of the contents of the huts would be advertised in January, interested parties would be invited to bid to clear the hut and dispose of the two rollers on site. Bids would be sealed and submitted by the end of January.

Lighting -the clerk to check the lights at Dumbrells Court.

Proposed additional car park. The project managers have been in contact with Aspect who are preparing the Ecology Report to try to get the draft report issued before Christmas. The Landscape appraisal has been reviewed and is undergoing some minor changes before being finalised. The Transport report is underway, Exigo have sourced three quotes for speed surveys which they hope to complete this week, the lowest of which is £220 plus VAT. The Clerk has confirmed that this work should proceed. Exigo will draft the planning application forms and covering letter. It was **agreed** that the quotation from GTA Civils for £650 to produce a drainage report for the proposed car park, be accepted.

Working party- Scout HQ The Clerk has had initial discussions with the Treasurer. The current lease is a repairing lease with a programme of painting etc, if a one year lease is offered, it will be difficult to insist on a fully repairing lease, it was agreed that a 5-year lease be offered with the stipulation that if suitable alternative premises are provided at the Recreation Ground the lease would come to an early end.

Speed watch -Nothing to report.

7. Finance matters.  
 a) To receive the bank reconciliation. This was **agreed** for November 2016  
 b) To approve invoices for payment. Payments totalling £4,568.62 covered by cheque numbers 301790 to 301799 were **approved**.  
 c) To note that the grant from Lewes District Council to Ditchling PC through the Council Tax Reduction Scheme will be £725 in the budget year 2017/18, it was **agreed** that the precept will therefore be £82,639.
8. Correspondence. The list had been circulated prior to the meeting. Nothing to report.
9. Written & verbal reports by representatives.  
 Village Hall Management Committee – Cllr Ingham. Nothing to report  
 Ditchling Pavilion Club – Cllr Smith. Nothing to report  
 Ditchling Village Association – Mrs C.M. Robinson. Nothing to report.  
 Lewes District Association of Local Councils (two representatives) – Cllrs Mc Beth and Madden. Cllr McBeth reported that the strategy for 2017 would be to concentrate on a single topic, and the chosen topic was traffic and transport.
10. Matters raised by Councillors for exchange of information only The chairman wished everyone a Merry Christmas

The meeting closed at 8.50pm.

Chairman 9 January 2017

**Ditchling Parish Council  
 Expenditure December 2016**

<b>Date</b>	<b>Ref</b>	<b>Value (incl vat) £</b>
02/12/2016	Ditchling Village Hall rent & electricity	40.89
08/12/2016	S.Woodley Grounds maintenance	673.00
19/12/2016	Salaries	1,809.00
12/12/2016	Accounts software	237.60
02/12/2016	Copier	55.36
15/12/2016	Kestrel Contractors	1,080.00
08/12/2016	NP Posters	138.77
14/12/2016	NP Fliers	534.00
	<b>Total</b>	<b>4,568.62</b>

