

## DITCHLING PARISH COUNCIL

Clerk :- Mrs Michelle Warner  
1 The Hollow  
Lindfield  
West Sussex  
RH16 2SX



Parish Council Office:- 01273 844733  
Mobile :- 07730 001130  
E-mail:-[ditchlingpc@btinternet.com](mailto:ditchlingpc@btinternet.com)  
Website:-[www.ditchlingpc.org.uk](http://www.ditchlingpc.org.uk)

21/11/2017

**You are summoned to the next Statutory Council Meeting to be held in the lower hall, Ditchling Village Hall, Lewes Road on Monday 27 November 2017 at 7.30pm**

Public Participation There will be a period of 15 minutes set aside at the beginning of the meeting for the public to ask questions or make comments on items on the Agenda. Comments on items not appearing on the agenda can be made at the chairman's discretion. Once the meeting is in session there will be no further public participation.

*M Warner*

Clerk to the Council

### AGENDA

1. Declarations of Interest on any items on the Agenda must be declared and specified
2. Apologies for absence.
3. Minutes of the Council Meeting held on 30 October to be approved and signed.
4. Minutes of the Finance Committee meeting of 6 November to be approved and signed.
5. Planning applications
  - 5.1 SDNP/17/05239/LIS & SDNP/17/05238/HOUS 1 North End Ditchling. Internal & external alterations
  - 5.2 SDNP/17/05381/FUL The Bull 2 High Street Ditchling. Section 73A retrospective application for amendment to extension at rear, changes to proposed elevations and minor changes to floor plan.
  - 5.3 SDNP/17/05630/HOUS 94 North End Ditchling. Proposed single-storey rear extension, proposed front porch extension, internal and external alterations (amendments to application SDNP/17/02704/HOUS)
  - 5.4 SDNP/17/05211/FUL. Court Farm Keymer Road Ditchling. Erection of a feed storage barn.
  - 5.5 SDNP/17/05816/HOUS Little Nyes 44 Beacon Road Ditchling. Erection of a home gym
  - 5.6 SDNP/17/05026/LIS 9 South Street Ditchling Replacement of 2 doors at the front and one window at the rear, installation of secondary glazing on one window
6. Committee Meetings -Finance Committee Meeting held on 6<sup>th</sup> November 2017: Recommendations from the committee to the full parish council to be tabled at the meeting (minutes attached)
  - a) To consider the Parish Council's Budget for 2018/19 and to recommend a Budget and Precept for that year. The draft budget documents were reviewed and it was decided to request an increase of 2.00% on the precept. This would amount to an increase of £1,653 bringing the precept up to a figure of £84,292
  - b) To agree the changes to the internal audit processes as recommended – to seek to appoint a new auditor for 2018/19.
7. Highways – traffic working party proposals for Spatham Lane, to note that the budget includes a £2,500 sum for matched funding contributions to changes in speed limits. To note that this will be a joint initiative with Westmeston Parish Council. To note the response from ESCC parking team re yellow lines in Lodge Hill Lane.
8. South Downs Local Plan – to consider comments to submit to the SDNP
9. Parish magazine – to review edition one and content for edition two
10. Proposed new car park- lease & other legal work update

11. Neighbourhood Plan update – to note whether Mr Lockhart Mummery has begun the examination of the plan, and the likely timetable.
12. Format of Annual Parish Meeting 2018
13. New play equipment and recreation ground master plan – to consider the responses from Landscape Architects contacted.
14. Finance matters
  - a) To receive the bank reconciliation.
  - b) To approve invoices for payment. The list to be circulated prior to the meeting
  - c) To agree to purchase a post box for the Parish Office (depends on hall)
  - d) To consider purchasing portrait photographs for the Parish website & magazine
  - e) To consider membership to Action In Rural Sussex at £50 pa
  - f) To note the rent increase for the Parish Office in accordance with the lease.
  - g) To note the new email addresses for Councillors and staff to be used from 1 December 2017
15. Correspondence The list to be circulated prior to the meeting incl;  
To consider a request for a grant to the Conservation Volunteers  
Lighting of the Beacon 11 November 2018  
West Sussex Waste Sites  
CPRE request for grant
16. Written & verbal reports by representatives.  
Village Hall Management Committee – Cllr Smith  
Ditchling Pavilion Club –Cllr Smith  
Ditchling Village Association – Mrs C.M. Robinson.  
Lewes District Association of Local Councils (two representatives) – Cllrs Mc Beth and Madden