

Ditchling Parish Council

Minutes of the Statutory Council Meeting held in the Lower Hall, Ditchling Village Hall on Monday 27 February 2017 at 7.30pm

Present: Cllrs McBeth (Chairman), Smith, Madden (Mr), Madden (Mrs), Guggenheim, Robinson, Keeley Orme and the Clerk, Mrs M. Warner.

Car Park Update – Ben Ellis. The drainage report for the proposed new car park had been received but there were several errors on the document which would be corrected by the consultant. All other reports required for submission have been completed and the case officer is aware of the progress made. If the drainage report can be corrected quickly the planning application can be ready to submit by the end of the week. A decision can be expected approx 10 weeks after submission.

Public Participation:

Three members of the public were present including Mr Ellis.

Mr Ellis passed members artists impressions for an proposed development site in Ditchling for comment.

The Chair of the Ditchling Society spoke in relation to the planning application SDNP/16/05154/FUL which was approved with a number of conditions. The chairman confirmed that this would be an agenda item at the meeting of 13 March 2017.

1. Declarations of Interest: None.
2. Apologies for absence Cllr Leaver who is abroad, Cllr Ingham who was working away.
3. Minutes of the Council Meeting held on 13 February having been circulated, were agreed as a correct record and were signed by the Chairman.
4. Planning Applications
 - 4.1 SDNP/17/00652/HOUS Cotterlings 28 West Street Ditchling.
Demolition of existing front porch, existing front entrance door to be re-used within the existing opening and modified to include clearstory window, provision of a porch canopy over the front door, re-tiling of existing walls to match existing, insertion of new window at first floor level on the west elevation, omission of approved door to east elevation and the inclusion of a new door to the front elevation (amendment to planning approval SDNP/16/03370/HOUS and listed building consent SDNP/16/03371/LIS) **No Comment**
 - 4.2 LW/17/0089 Berrymead Spatham Lane Westmeston Proposed new workshop/hay barn and implement shed to the existing site for Mr S Bellway. **No Comment**
 - 4.3 Signage at Notcutts Garden Centre. It was noted that two new entrance signs have been erected. It was **agreed** that the clerk would ask the District Council if the necessary planning consents were in place.
5. Outstanding Matters
Neighbourhood Plan and NP Projects. To note that Lewis and Co have been appointed to review the Neighbourhood Plan. Members of the focus group met with the planning consultant and agreed that a number of items require amendment. Members of the focus group had met with the planning officer from the SDNP and received feedback on the housing and green space policies. The Common Lane site has been removed from the list of proposed development sites. A three- tier approach has been adopted in relation to green spaces, with limited development permitted on some sites.
To consider the playground report compiled by a local resident. This item will be discussed fully at the meeting of 27 March 2017.

Lighting- Lewes Road light 2 was flickering

Proposed additional car park. This item was dealt with in the public session.

Working party- Scout HQ. It was noted that the clauses required by the Scout Association have been received and the Scout Association is incorporating them into the lease. Clause 3.14 of the draft lease was amended to permit sub-letting only with the landlord's consent. The Parish Council is awaiting feedback from the Scouts.

Speed watch -Nothing to report. It was **agreed** to advertise for volunteers. A minimum of 10 volunteers are required.

Bus shelters at St George's Park. It was noted that ESCC Highways have agreed that they will repair the bus stops, they will then seek to pass responsibility for the bus stops onto the Parish Council, The clerk has asked if there would be a commuted sum if the Parish Council took responsibility, there has been no response to this query to date. There was some debate over the suitability of the current shelters which will be expensive to maintain if the Parish Council were to accept this responsibility.

6. Finance matters.

- a) To receive the bank reconciliation. This was **agreed** for January 2017
- b) To approve invoices for payment. Payments totalling £8,826.65 covered by cheque numbers 301851 to 301866 were **approved**.
- c) To **agree** a daily limit for the debit card of £500
- d) To complete the change of account signatories to **agree** to add three additional signatories to the bank accounts. Cllr Orme, Cllr Madden (Mrs) and the Clerk
- e) To **agree** that the signatories to the online banking account will be the clerk and the chairman.

7. Annual Parish Meeting

It was **agreed** that the event would be advertised, Mike Burr would be invited to speak and the venue would be the upper hall if available.

8. Correspondence. The list had been circulated prior to the meeting.

P1- A grant of £250 to the Kent, Surrey, Sussex Air Ambulance was **agreed**.

P2- It was agreed that Ditchling Archery Club could park in the enclosed section of the recreation ground car park on 4 June 2017.

9. Written & verbal reports by representatives.

Village Hall Management Committee – Cllr Ingham. It was noted the AGM will be held on 5th April.

Ditchling Pavilion Club –Cllr Smith. Nothing to report

Ditchling Village Association – Mrs C.M. Robinson. Letters requesting committee members for the Ditchling Fair Committee for 2018 have been sent to residents.

Lewes District Association of Local Councils (two representatives) – Cllrs Mc Beth and Madden. The next meeting will be on 6th March.

10. Matters raised by Councillors for exchange of information only It was noted that the village sign was in need of a clean

The meeting closed at 8.55pm.

Ditchling Parish Council
Expenditure February 2017

Date	Ref	Value (incl vat) £
01/02/2017	Ditchling Village Hall rent & electricity	102.14
16/02/2017	S.Woodley Grounds maintenance	3,663.50
30/01/2017	Salaries	1,808.80
31/01/2017	Copier	117.00
31/01/2017	Internal auditor	150.00
24/01/2017	LDC - Bins	132.00
14/02/2017	SSALC	507.08
02/02/2017	Advertising	156.00
09/01/2017	NP Expenses	24.00
31/01/2017	Ecology Report	1,752.00
13/02/2017	Repairs	123.45
17/02/2017	Fasthosts	130.80
21/02/2017	Panda antivirus	29.99
28/02/2017	Website	35.00
21/02/2017	Getmapping	100.80
07/02/2017	Planning meeting expenses	56.70
09/01/2017	One drive	1.99
16/02/2017	MGC tool for gate adjustment	35.40
12/01/2017	Pest control	0.00
	Total	8,926.65

