

Ditchling Parish Council

Minutes of the Statutory Council Meeting held in the Lower Hall, Ditchling Village Hall, Lewes Road, on Monday 25 September 2017 at 7.30pm

Present: Cllrs McBeth (Chairman), Smith, Ingham, Guggenheim, Keeley, Orme, Robinson the Clerk, Mrs M. Warner and the Deputy Clerk Mr D. Blackhall.

Public Participation:

No members of the public were present.

1. Declarations of Interest: Cllr Smith declared an interest in respect of item 7 as he is a trustee of Ditchling Village Hall Management Committee.
2. Apologies for absence. Cllr Jones, at another meeting, Cllr Leaver, unavailable, Cllr Madden, unavailable
3. Minutes of the Council Meeting held on 11 September having been circulated, were **agreed** as a correct record and were signed by the Chairman.
4. Planning Applications
 - 4.1 Not required
 - 4.2 SDNP/17/04127/HOUS10A Shirleys Ditchling. Construction of a new shed and a summerhouse. **No comment.**
 - 4.3 SDNP/17/04191/FUL 61 Lewes Road Ditchling. Demolition of existing 4 bed detached dwelling and double garage, construction of two 3 bed detached homes, widening of existing access. **No comment.**
5. Additional road signage at East End Lane Kelly Burr has informed the council that the signs at the top of East End Lane are correct – there is no height or weight restriction in East End Lane, although there is a restriction in the High Street. She has suggested looking at some alternative types of advisory sign, but being a conservation area ESCC would wish to keep the signage to a minimum. It was **agreed** that sign showing a lorry with a line through it, such as this alongside the sign advising of the weight restriction ahead on the B2116 would be suitable. Kelly has provided dates for a meeting to be arranged to discuss restrictions elsewhere in the village.
6. Parish magazine. It was noted that sufficient material had been received for the first edition which will be sent to the publishers at the end of the week.
7. Transfer of Village Hall status. It was noted that there was to be a meeting on 26 September to take this matter forward, and commence the legal process.
8. Proposed new car park. Planning permission has been granted. It was **agreed** that the next stage to formalise the lease with the landowner. The S106 agreements also need to be formalised within 3 months. It was **agreed** that the tendering and construction works would be overseen by a project managers. Local consultants are to be contacted for a quote. It was noted that a PWLB loan application would be submitted once final costs were known.
9. Car park sub -committee- not required at this time.
10. Neighbourhood Plan SDNP have arranged for Mr Lockhart-Mummery to undertake the examination of the NP

11. New play equipment and recreation ground master plan a meeting took place today with Chris Bibb from LDC who has experience in playground design and Virginia Pullen the landscape officer from ESCC to look at whether she can assist with a masterplan for the whole site. It was agreed that a further consultant be sought while the council awaited proposal from Virginia Pullen & Chris Bibb. It was agreed that the proposed improvements would be carried out in phases with phase 1 consisting mainly of work to the playground. Public consultations are to be held at the beginning of 2018. The local Rugby League is to be contacted to see if the north pitch could be used by a team. The football pitch is underused and could be made available to a Sunday side.
12. To consider the quotation for an Ecological report required for the planning application for the Burial Ground extension. It was agreed that Aspect Ecology would be engaged to carry out a desktop study, Phase1 habitat survey, badger & roosting bat survey and Great Crested NEWT survey
13. Finance matters
 - a) The bank reconciliation for August was **agreed**.
 - b) Payments totalling £5,041.89 covered by cheque numbers 301940 to 301953 were **approved**
 - c) It was **agreed** that the council purchase a colour printer/copier/scanner.
14. Correspondence. P1 It was noted that the resilience plan required updating. P2 the planning conditions relating to the Ditchling Rugby pitch were noted. S14 the letter from Stephen Teale regarding the fly nuisance was noted.
15. Written & verbal reports by representatives.
 - Village Hall Management Committee – Cllr Smith– none
 - Ditchling Pavilion Club –Cllr Smith-the AGM will be held on 10 October.
 - Ditchling Village Association – Mrs C.M. Robinson-none
 - Lewes District Association of Local Councils (two representatives) – Cllrs Mc Beth and Madden.It was noted that the new head of planning at LDC Aiden Thatcher had attended the LADALC meeting and had been questioned over the procedure to apply when an officer overruled a parish council's recommendation. Mr Thatcher had agreed that procedures in place need to be enforced as the district council was not following its own constitution correctly.

The meeting closed at 8.40pm

Chairman 9 October 2017

Ditchling Parish Council
Expenditure Sept 2017

Date	Ref	Value (incl vat)
06/09/2017	S Woodley	£1,240.00
08/09/2017	Chris Butler Archaeological Services	£240.00
06/09/2017	SSALC	£156.00
31/07/2017	SOS Copier Systems	£60.34
01/09/2017	Hall hire	£32.00
21/08/2017	Salaries	£2,256.18
28/07/2017	One Drive	£1.99
30/08/2017	Express Drainage	£570.00
31/07/2017	LDC Waste removal	£371.80
14/08/2017	Measuring wheel	£36.99
07/08/2017	Viking Direct	£41.59
30/06/2017	Website, monthly maintenance	£35.00
		<hr/>
		£5,041.89