

## DITCHLING PARISH COUNCIL

Clerk :- Mrs Michelle Warner  
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Ditchling Village hall  
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21/11/2018

**You are summoned to the next Statutory Council Meeting to be held in the lower hall, Ditchling Village Hall, Lewes Road on Monday 26 November 2018 at 7.30pm**

Public Participation There will be a period of 15 minutes set aside at the beginning of the meeting for the public to ask questions or make comments on items on the Agenda. Comments on items not appearing on the agenda can be made at the chairman's discretion. Once the meeting is in session there will be no further public participation.

*M Warner*

Clerk to the Council

### AGENDA

1. Declarations of Interest on any items on the Agenda must be declared and specified
2. Apologies for absence.
3. Minutes of the Council Meeting held on 19th November to be approved and signed.
4. Planning applications
  - 4.1 SDNP/18/01455/FUL Update on SDNP Design & Review Panel meeting of 20 November 2018. Consideration of any further expert advice received.
5. Parish magazine – appointment of an editor for the February edition.
6. New play equipment and recreation ground master plan. Including possible transfer of tennis court management to the Parish Council.
7. Councillors to sign declaration of acceptance of agendas by electronic means
8. Car park update
9. Neighbourhood Plan reports
10. Appointment of Clerk
11. To consider the grant expenditure in the draft budget of £5,000 with applications for grants in the year received totalling £400.
12. Finance matters
  - a) To receive the bank reconciliation.
  - b) To approve invoices for payment. The list to be circulated prior to the meeting.
  - c) To receive the Notice of Conclusion of Audit
  - d) To receive the report from the Internal Auditor
13. Correspondence The list to be circulated prior to the meeting.
14. Written & verbal reports by representatives.
  - Village Hall Management Committee – Cllr Smith
  - Ditchling Pavilion Club – Cllr Smith
  - Ditchling Village Association – Mrs C.M. Robinson.
  - Lewes District Association of Local Councils – Cllr Mc Beth

**Bank Reconciliation Statement as at 31/10/2018  
for Cashbook 1 - Current Bank A/c**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Community direct 6472	31/10/2018		88,018.91
			<u>88,018.91</u>
<b><u>Unpresented Cheques (Minus)</u></b>		<b><u>Amount</u></b>	
29/10/2018 2014 One Drive		1.99	
31/10/2018 2027 Royal British Legion		17.00	
31/10/2018 2028 Screwfix		48.52	
			<u>67.51</u>
			87,951.40
<b><u>Receipts not Banked/Cleared (Plus)</u></b>			
		0.00	
			<u>0.00</u>
			87,951.40
		<b>Balance per Cash Book is :-</b>	<b>87,951.40</b>
		<b>Difference Excluding Adjustments is :-</b>	<b>0.00</b>
<b><u>Adjustments to Reconciliation</u></b>			
20/08/2018 1959 BT correction to value		23.28	
20/08/2018 reverse reverse prior adj		-23.28	
			<u>0.00</u>
		<b>Unreconciled Difference is :-</b>	<b>0.00</b>

**CORRESPONDENCE RECEIVED**

**Correspondence received for the 26 November 2018 meeting**

<b>Priority List</b>		<b>Sender</b>	<b>Subject</b>
P1		Mark Moody Stuart	Grant application 2019/20 £400 Church Clock
P2		Belinda Gordon	Request for memorial tree - Camilla Walsh
P3		Geoffrey Miller	Poodle dog on plaque in GR
<b>Secondary list</b>			
S1		Daniel Wynn	Tree liability
S2		Neighbourhood Team	Dog fouling prevention
S3		Anna Beams SSALC	Cold Alert Service
S4		Anna Beams SSALC	Crime Commissioner video
S5		Rosalind Irving LDC	V100 Event 4 December 2018
S6		Keep Britain Tidy	Glow in the Dark Posters £250
S7		Fields In Trust	Green spaces for good
S8		Ridgeview	World's Best Winemaker awards
S10		Chailey Tractor Club	15 December tractor run
S11		ESCC	Consultation on core services
S12		SSALC	Sussex Police funding 2018-2022
S13		CPRE	Green Clean results