

DITCHLING PARISH COUNCIL

Clerk :- Mrs Michelle Warner

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17/07/2018

You are summoned to the next Statutory Council Meeting to be held in the lower hall, Ditchling Village Hall, Lewes Road on Monday 23 July 2018 at 7.30pm

Public Participation There will be a period of 15 minutes set aside at the beginning of the meeting for the public to ask questions or make comments on items on the Agenda. Comments on items not appearing on the agenda can be made at the chairman's discretion. Once the meeting is in session there will be no further public participation.

M Warner

Clerk to the Council

AGENDA

1. Declarations of Interest on any items on the Agenda must be declared and specified
2. Apologies for absence.
3. Minutes of the Council Meeting held on 25 June to be approved and signed.
4. Planning applications
 - 4.1 LW/18/0360. Lean to type conservatory to replace existing entrance porch to office. Unit X Tidys Industrial Estate Folders Lane East Ditchling
 - 4.2 SDNP/18/03298/HOUS Front and rear extensions and formation of a first floor, 24 Shirleys Ditchling
 - 4.3 SDNP/18/03672/TCA | T1 - Walnut 30% crown reduction 6 foot off top of tree and reshape T2 - Sycamore cut to eastern boundary lane approx 8 - 10 foot off maximum | 8 The Twitten Ditchling
 - 4.3 SDNP/18/03362/TCA | 6 x Cupressus x Leylandii – remove. 1 x Ash - trunk. Remove as diseased. 1 x small Ash. Overshadowed by and affecting mature. 3 x Cupressus x Leylandii. Remove due to size and blocking light to site and school, and in addition preventing growth of existing indigenous hedge. 2 x Ash. Reduce crowns by one third. At present limbs leaning over school and site and possible safety issues. | 80 East End Lane Ditchling
 - 4.4 Seating area at The Bull carpark
5. New play equipment and recreation ground master plan. To consider draft 1 of the masterplan and recommend changes.
6. Parish magazine – to note that edition 4 has gone to press. To appoint an editor for edition 5.
7. Request by Ditchling Cricket Club to erect 10x20m marquee at Ditchling Recreation Ground on 17 August.
8. New car park- to consider the proposed changes to the contract of sale.
9. Neighbourhood Plan – allocation of roles to councillors
10. Request from Ditchling Pavilion Club for a grant of £3,500 to complete the decking works to the North of the Pavilion and to continue with the refurbishment and repair of the Pavilion.
11. Request from Ditchling Village Hall Committee for a grant towards a new external door in the Parish Office and new windows, at a total cost of £2,544.
12. Beacon Parishes Traffic Group – appointment of a consultant.
13. Cllr Jones request for a crash barrier in South Street following the recent accident which demolished the flint wall.
14. New fencing, chain at padlock at the area around the gas/electric sub stations at The Drove, Ditchling.
15. Keymer Road verges, ongoing maintenance now that cutting of the verge is restricted to twice per annum.
16. Lighting the Beacon 11 November 2018. Consideration of formation of a working party. Review of checklist.
17. Review of Standing Orders
18. Review of Tree Survey at Ditchling Recreation Ground.
19. Finance matters
 - a) To receive the bank reconciliation.
 - b) To approve invoices for payment. The list to be circulated prior to the meeting.
 - c) Grants of Exclusive Right of Burial for signature
 - d) To sign the New Authorised Account Persons, form from the Co-operative Bank for Derek Blackhall.

- e) To receive quarterly budget comparison report
- f) Appointment of internal auditor for a fee of £300 pa
- g) Appointment of IT Support Service for a fee of £360.
- h) Consideration of quote of £500 for bespoke training on planning issues for councillors

20. Correspondence The list to be circulated prior to the meeting

16. Written & verbal reports by representatives.

Village Hall Management Committee – Cllr Smith - meeting note circulated

Ditchling Pavilion Club –Cllr Smith

Ditchling Village Association – Mrs C.M. Robinson.

Lewes District Association of Local Councils – Cllr Mc Beth