

DITCHLING PARISH COUNCIL

Clerk :- Mrs Michelle Warner
1 The Hollow
Lindfield
West Sussex
RH16 2SX



Parish Council Office:- 01273 844733
Mobile :- 07730 001130
E-mail:-parishoffice@ditchling-pc.gov.uk
Website:-www.ditchlingpc.org.uk

20/03/2018

You are summoned to the next Statutory Council Meeting to be held in the lower hall, Ditchling Village Hall, Lewes Road on Monday 26 March 2018 at 7.30pm

Public Participation There will be a period of 15 minutes set aside at the beginning of the meeting for the public to ask questions or make comments on items on the Agenda. Comments on items not appearing on the agenda can be made at the chairman's discretion. Once the meeting is in session there will be no further public participation.

David Collard from Ditchling Cricket Club will provide the Parish Council with information relating to the
M Warner

Clerk to the Council

AGENDA

1. Declarations of Interest on any items on the Agenda must be declared and specified
2. Apologies for absence.
3. Minutes of the Council Meeting held on 12 March to be approved and signed.
4. Planning applications
 - 4.1 LW/18/0200. Extension and conversion of existing garage building to create a 2-bedroom bungalow with associated access and landscaping. The Royal Oak Ditchling Road
 - 4.2 SDNP/18/01098/HOUS Front and rear extensions and formation of a first floor 24 Shirleys Ditchling
 - 4.3 SDNP/18/01082/LIS Replace existing gas boiler in external boiler room and removing vertical flue, replacing asbestos roofing to boiler room with a natural slate roof and installing new system boiler with flue venting through side wall of boiler room. 11 East End Lane Ditchling
 - 4.4 SDNP/18/00971/HOUS Conversion and extension of existing attached annex to garage accommodation and alterations to roof and fenestration of existing single storey link. Stocks East End Lane
5. Parish magazine –update for edition three.
6. To consider a request from the Ditchling Village Association for a donation of £500 for the planting of a tree to mark Dame Vera Lynn's 100th birthday.
7. Proposed new car park- update on S106 legal documentation, lease and proposed sale. To resolve to enter into a sale with the landowner for the land at the agreed price.
8. Neighbourhood Plan –Referendum publicity and update
9. New play equipment and recreation ground master plan.
10. Traffic Meeting feedback including Spatham Lane and quiet lanes.
11. To adopt the Privacy Policy as circulated
12. To note the recommendations regarding appointment of a Data Protection Officer and resolve to appoint a third party to fulfil this post.
13. To adopt the retention policy as circulated
14. To resolve to use the email footer as circulated for all of the Parish Council's email correspondence.

15. Finance matters
 - a) To receive the bank reconciliation.
 - b) To approve invoices for payment. The list to be circulated prior to the meeting.
 - c) To resolve to open a current account and a savings account with Unity Trust Bank with the signatories to be as per the existing mandate with The Co-operative Bank.

16. Correspondence The list to be circulated prior to the meeting

17. Written & verbal reports by representatives.
 - Village Hall Management Committee – Cllr Smith
 - Ditchling Pavilion Club –Cllr Smith
 - Ditchling Village Association – Mrs C.M. Robinson.
 - Lewes District Association of Local Councils (two representatives) – Cllrs Mc Beth and Madden