

Ditchling Parish Council

Minutes of the Statutory Council Meeting held in the Lower Hall, Ditchling Village Hall, Lewes Road, on Monday 21 May 2018 at 7.30pm

Present: Cllrs Orme (Acting Chairman), Smith, Leaver, Madden, Robinson, Ingham, Farrands, Keeley, McBeth (from 8pm), & the Deputy Clerk Mr. Derek Blackhall

Public Participation:

No members of the public were present.

1. Declarations of Interest: None.
2. Apologies for absence. Cllrs Jones and Guggenheim unavailable.
3. Election of Chairman. Cllr McBeth was elected following advice from the Deputy Clerk that despite no longer being a Parish resident he was still eligible under the Local Government Act 1972, S79, and he signed the declaration of office
4. Election of Vice Chairman & Financial Controller Cllr Orme was elected as Vice Chairman and signed the declaration of office; and Cllr Guggenheim as Financial Controller.
5. Appointment of Chairman of Grounds & Burials committee. Cllr Smith was appointed.
6. Appointment of Committee Members: Finance Committee. Cllrs Guggenheim, Smith, Robinson, and Keeley were appointed
7. Appointment of representatives to serve for:
 - Village Hall Management Committee-Cllr Smith
 - Ditchling Pavilion Club-Cllr Smith
 - The Oldland Windmill Trust-Roger Broadbent
 - The Ditchling Society-Cllr Ingham
 - The Ditchling Village Association-Cllr Robinson
 - Lewes District Council of Local councils-Cllr McBeth
8. Minutes of the Council Meeting held on 30 April having been circulated, were **agreed** as a correct record and were signed by the Chairman
9. Planning applications
 - 9.1 SDNP/18/02201/FUL 61 Lewes Road Ditchling BN6 8TU. Demolition of existing 4 bed detached dwelling and double garage and construction of two 3 bed detached homes with carports and widening of existing access. **Supported.** It was noted that this was in accordance of the Neighbourhood Plan, and the elevations were fine.
10. Parish magazine –Edition three has been delivered. It was noted it had not resulted in additional public attendance at Parish Council meetings, and that it may be worth looking at expanding the published agenda with more explanation of items to be discussed.
11. Insurance-The comprehensive analysis and recommendation provided was accepted with the insurance cover being provided by AXA for the next three years. As the insurance needs renewing shortly, the Clerk was authorised to add the War Memorial to the policy, providing the additional premium was not more than £300 – a valuation was expected in the next two weeks.
12. Proposed new car park. Nothing further to report. It was **agreed** that the Chairman and Clerk revisit this next week.
13. New play equipment and recreation ground master plan. Nothing further to report. It was **agreed** that Cllr Smith and the Clerk revisit this next week.
14. Community use of facilities at St Georges Park Carried forward to next meeting - Cllr Madden to finalise.
15. Finance matters
 - a) The bank reconciliation for March was **agreed** and has been authorised by Cllr Guggenheim
 - b) Payments totalling £4804.75 were **approved** and one urgent cheque payment authorised.
 - c) It was **agreed** to approve online access to the council's bank accounts at the Co-operative Bank, and also to approve online payment access for the council's bank accounts at the Co-operative Bank, for the Deputy Clerk.
16. Correspondence.

In respect of the running club application, this was **agreed** subject to the applicant keeping to the Lewes Road end, this to be monitored by Cllr Smith and the Clerk; to notify the Cricket Club and Sean Guirey of this development; and review again in twelve months.

17. Other matters
- a. The Chairman undertook to review the current state of the Burial Ground remembrance garden with the Clerk.
 - b. The Clerk would send a thank you letter to the photographer who took photographs for the Parish magazine.
 - c. There would be spare copies of the magazine on Cllr Robinson's stall at the Fair.
 - d. The Chairman reported back on a recent ESCC preliminary meeting regarding the management of Ditchling Common – this would be an agenda item for the next Council meeting.
 - e. There had been a request from a resident along North End for white lines to be painted to demarcate where parking is permitted - to be discussed at the next SLR meeting.
18. Written & verbal reports by representatives.
- a. Village Hall Management Committee – none
 - b. Ditchling Pavilion Club – none
 - c. Ditchling Village Association – none
 - d. Lewes District Association of Local Councils - none.

The meeting closed at 8.30pm

Chairman 21 May 2018