



DITCHLING PARISH COUNCIL

Ditchling Village Hall 18 Lewes Road Ditchling East Sussex BN6 8TT
Tel: 01273 844733 Email: parishoffice@ditchling-pc.gov.uk Website: www.ditchlingpc.org.uk
Parish Clerk: Sarah Mamoany Deputy Clerk: Derek Blackhall

Minutes of the Statutory Council Meeting held in the Lower Hall, Ditchling Village Hall, Lewes Road, on Monday 25 March 2019 at 7.30pm

Present: Cllrs McBeth (Chairman), Smith, Madden, Guggenheim, Ingram, Farrands, Leaver, Jones and Orme the Clerk Mrs Sarah Mamoany and the Deputy Clerk, Mr Derek Blackhall

Public Participation:

Two members of the public were present.

A representative from the Ditchling Society spoke in relation to the retrospective applications that have been refused at The Bull and how this will be enforced and what role the Parish Council would have. In addition, in relation to several planning applications of concern being withdrawn and what was the impact of this. They reported that a successful litter picking event had been held on the 24th March in the village. LDC were arranging a road closure for litter picking on Beacon Road but nothing seems to be progressing and any assistance from the PC would be appreciated.

1. Declarations of Interest: Cllr McBeth declared an interest in agenda item 4.1 relating to LW/19/0127.
2. Apologies for absence: Apologies were received from Cllr Robinson.
3. Minutes of the Parish Council Meeting held on the 25th February 2019 were **resolved** by the Council and signed by the Chairman as a true and accurate record.
4. Planning applications
 - 4.1 LW/19/0127 - Hopkins Crank Common Lane Ditchling East Sussex BN6 8TP - Proposed conversion of existing detached studio into a garden annexe within the curtilage of a listed building – **no objection**.
 - 4.2 DM/19/0781 - Freckborough Manor Ditchling Road Ditchling Common Ditchling Burgess Hill East Sussex RH15 0SE Demolition of existing garage and flat and the provision of a newbuild four bedroom detached house with garage and the provision of a new garage and store for existing dwelling. – **it was resolved to comment on this application as the access was onto the B2116 and concerns should be noted in relation to access and additional traffic into the village and that ESCC Highways should be consulted on this application.**
 - 4.3 SDNP/SDNP/19/00988/FUL - 28 West Street Ditchling Hassocks East Sussex BN6 8TS - Creation of swimming pool with a pergola, new terracing and creation of formal lawn area and other hard and soft landscaping works – **no objection**
 - 4.4 SDNP/19/01247/TCA - 14 South Street Ditchling BN6 8UQ -Ash T1 - due to excessive shading reduce ash by 2 meters – **no objection**
 - 4.5 LW/19/0125 - The Royal Oak Ditchling Road Ditchling Common Ditchling East Sussex RH15 0SJ -Erection of garage – **no objection**
 - 4.6 SDNP/19/01308/CND Land Adjoining Walnut Tree Cottage 71 East End Lane Ditchling Hassocks East Sussex BN6 8UR Variation of Condition 2 by making the development smaller. Rather than erecting three stables and a tack room, the applicant wishes to erect two stables and a tack room and removal of Condition 3 & 4 of SDNP/18/02632/FUL– **no objection variation of application**
 - 4.7 APP/P1425/APP/P1425/W/18/3218686 – Berrymead Spatham Lane Westmeston East Sussex BN6 8XL – Demolition of existing flat/garage and erection of a new detached dwelling – **original comments of objection to be sent to Planning Inspectorate**Cllr Jones abstained from voting on all the above applications.

The Clerk was asked to write to the Planning Department in relation to SDNP/19/00087/HOUS - Pond View Cottage 10 Boddington's Lane Ditchling Hassocks East Sussex BN6 8SS to request an extension of time to provide comments due to the scale of the extension.

5. Parish magazine. The Deputy Clerk confirmed that articles had been received and the content was progressing for early May publication.

6. Recreation Ground
- 6.1 Master Plan – to consider next steps with projects Cllr Smith presented the results of the consultation with a written a report for the Parish Magazine which will be added to the website. Summing up the most popular project was the improvement and enlargement of the play area, with the top pieces of play equipment being the zipwire, table tennis, climbing wall, basket swing, eight frame and titan carousel, which would cost in the region of £50,000 - £60,000 not including installation and ground works. The consultation had raised some concerns from neighbours and the cricket club in relation to noise and boundaries. Due to the size of the zipwire a suitable site would need to be found and a wooden unit rather than steel would blend in better with the surrounding environment. The Council **resolved** that they would proceed with obtaining designs and prices for the enlargement/improvement of the play area to include an upgraded footway from Farm Lane, these designs would be brought back to the Council for consideration. Grant funding would also be required as the Council do not have all the funds required. Turner-Dumbrell Foundation have advised they would consider a grant application, with the deadline being April 30th 2019.
- 6.2 Tennis Courts – to confirm contract sweeping/moss treatment of court and possible future involvement with maintenance A meeting was held with Cllr Smith, Madden, the Clerk and Max Bolton in relation to the maintenance of the tennis court. It was unclear as to who had ownership of the actual court itself, as it sits on Parish Council land. The Clerk would look into the ownership and the Council agreed that until this was resolved they could not commit to any maintenance or other expenditure, as the tennis club was not accessible to everyone being a members only club.
- 6.3 Ditchling Charity Ball – to consider request for marque erection date The Council **resolved** that the organisers could put up the marquee on the 31st May, this has no conflict with the sports clubs.
7. Lewes Parking Review 2018/19 Informal Consultation – to consider proposal for Ditchling High Street The proposal is to impose a no waiting restriction in place from 8am to 6pm, with parking still permitted overnight opposite 22 High Street. The Council **resolved** to write to ESCC Highways to request if this proposal could be put on hold following the completion of the Beacon Parishes study of traffic in regards to the recent meeting held with John Wheeler
8. Annual Parish Meeting – to consider arrangements for meeting 10th May 2019 – The Annual Parish meeting for residents will be held from 7.30pm on Friday, 10th May in the Upper Hall, Ditchling Village Hall. The Clerk was requested to arrange refreshments.
9. Car park update – signing of S106 agreement The final S106 agreement was **resolved** and signed by Cllrs McBeth and Orme. The Clerk reported she is awaiting two further quotes for project management of the car park project.
10. Neighbourhood Plan reports Cllrs McBeth and Ingram attended a meeting with Leyton Rowe from Lewes District Council in relation to the Park Barn Farm site and reported that work has been progressing on putting together a suitable plan for this site. The number of units for rental has increased to 16, which is increased from the proposals in the Neighbourhood Plan. They are looking at creating a Charitable Trust which would be managed by District and Parish Councillors. Highways and SDNP are currently in discussions in relation to logistics and access and it is possible a planning application will be submitted in the autumn with an update from LDC expected by the end of April.
11. Traffic
- 11.1 Beacon Parishes Traffic Group: meeting with Jon Wheeler ESCC concerning S106 funds and revised brief for consultants Cllr Orme reported on the meeting held on the 7th March where Jon Wheeler had indicated that in principle the Beacon Parishes could apply for S106 funding for the consultancy if the brief was revised to include B2112. The deadline to apply was October 2019, consultancy costs including traffic data and public exhibition costs could be in the region of £15,000 - £20,000 and not all the funding would be provided by S106. It was noted that Highways need to approve the consultants and also confirm that just a review would be required by Highways and not a duplication of the consultancy works.
- An SLR meeting is to be held on the 27th March, Cllrs McBeth, Orme, Farrands will attend with the Clerk.
- 11.2 Monitoring Mid Sussex Planning applications with traffic implications for Ditchling and other Beacon Parishes Cllr Orme confirmed that ESCC Highways do not monitor MSDC applications. The Clerk was therefore requested to contact MSDC to ask if they could notify Ditchling Parish Council of any applications that involved more than 10 residential units and any retail/commercial developments.
12. Highways working party reports including recommendation of appointment of a highway consultant Following the meeting noted above with John Wheeler the Traffic Group will consider the revision of the consultants brief and

putting together a group to put an application together for S106 funding at the next working party meeting to be held on the 5th April.

13. Finance Matters

- (a) To receive the bank reconciliation Cllr Guggenheim signed off the bank reconciliation.
- (b) To approve invoices for payment The Clerk circulated the schedule of payments detailed below for £12,200.06 which was **resolved** by the Council.
- (c) To sign Grant of Exclusive Right of Burial Certificates The Deed of Grant was **resolved** and signed by the Council.
- (d) To approve revised Finance Regulations The Clerk had updated the Finance Regulations as recommended by the internal auditor and these had been circulated, the Council **resolved** and adopted them.

14. Correspondence.

The correspondence list was circulated. The Council had received a request from Sussex Search and Rescue to use the Recreation Ground and Car Park for a training exercise in October and this request was **resolved**.

15. Written and verbal reports by representatives:

- a) Village Hall Management Committee – none
- b) Ditchling Pavilion Club – none
- c) Ditchling Village Association – none
- d) Lewes District Association of Local Councils - none

The meeting closed at 9.15pm

Ditchling Parish Council
Expenditure March 2019

Date	Ref	Value (incl VAT)
28.02.19	Open Spaces Society	45.00
28.02.19	Fasthost	6.59
28.02.19	Fasthost	17.99
25.03.19	Ditchling Village Hall	36.00
25.03.19	Easycopy	44.82
25.03.19	Viking	218.96
25.03.19	Simon Woodley	140.00
25.03.19	Simon Woodley	140.00
25.03.19	Simon Woodley	140.00
25.03.19	Simon Woodley	27.99
25.03.19	Blinds2Go	133.22
25.03.19	Viking	14.27
25.03.19	One Drive	1.99
25.03.19	Peter Western	35.00
25.03.19	Staff expenses travel/car park	41.20
25.03.19	BT	128.28
26.03.19	Salaries	3,200.10
26.03.19	Viking	82.76
26.03.19	Surrey Hills Solicitors	450.00
26.03.19	DMH Stallard	600.00
26.03.19	Lewes District Council	6,677.90
		17.99
		<u>12,200.06</u>