

Ditchling Parish Council

Minutes of the Statutory Council Meeting held in the Lower Hall, Ditchling Village Hall, Lewes Road, on Monday 28 January 2019 at 7.30pm

Present: Cllrs McBeth (Chairman), Smith, Orme, Madden, Guggenheim, Jones, Ingram, Farrands, the Clerk Mrs Sarah Mamoany and the Deputy Clerk, Mr Derek Blackhall

Public Participation:

Ten members of the public were present.

SDNP/18/06553/FUL - The Ditchling Society spoke regarding concerns about the application and it being outside the settlement area. The applicant and architect for the application spoke in support of the application and how the applications should be judged on individual merits and that the building has been designed specifically in mind of the site and how the building has previously been used for horticultural purposes.

SDNP/18/06057/FUL – The applicants spoke in support of the application and how they wish to continue their work with education and wildlife. During the past 5 years of the camp site running they felt it had a positive effect on the village and local rural economy.

A representative from the Ditchling Fly Group spoke about the draft report which had been sent to the Parish Council and any comments/feedback would be welcome.

1. Declarations of Interest: Cllr Jones declared an interest in SDNP/18/06057/FUL
2. Apologies for absence. Apologies were received from Cllrs Leaver & Robinson.
3. Minutes of the Parish Council Meeting held on the 17th December 2018 and 14th January 2019 were **resolved** by the Council and signed by the Chairman as a true and accurate record.
4. Planning applications
 - 4.1 SDNP/18/05997/HOUS - Pine Tree Cottage Lodge Hill Lane Ditchling BN6 8SP - Addition of two small windows to west facing pitch of garage roof as part of roof repairs – ***Ditchling Parish Council would like to make reference to the SDNP Local Plan Policy SD8 Dark Night Skies in relation to this application; but does not object to the application.***
 - 4.2 SDNP/18/06613/TPO - 2 The Twitten Ditchling Hassocks East Sussex BN6 8UJ - 2 x Yew (G1 of the Order) - Prune back secondary growth affecting Nos. 1 and 3 The Twitten without materially affecting the overall shape of the crown. Remove basal and epicormic growth on trunk – *The Clerk noted this application was added to the agenda in error.*
 - 4.3 SDNP/19/00175/FUL - 68 Lewes Road Ditchling BN6 8TY - Proposed demolition of the existing building and construction of 1x3bed detached bungalow & 2 pairs of 3 bed semi-detached dwellings. – ***No objection.***
 - 4.4 SDNP/18/06057/FUL- Fourfields Farm Dumbrells Court Road Ditchling BN6 8GT - Proposed amendment to SDNP/17/01224/FUL, to provide new access and farm track and car park; erection of 4 washroom and toilet blocks and temporary marquee (25mts x 12mts) to serve existing 60 summer camping pitches (May - September); new treatment tank for toilet blocks; and landscaping; use of parcel of land for Outdoor Education project. – ***No objection.***
 - 4.5 SDNP/18/06413/HOUS - South Tile Barn Beacon Road Ditchling Hassocks East Sussex BN6 8XB - Demolition of existing conservatory to rear and erection of single storey rear extension. – ***No objection.***
 - 4.6 SDNP/18/06553/FUL - The Beacon Nurseries Beacon Road Ditchling BN6 8XB - Demolition of existing horticultural barn and erection of new single storey dwelling with associated landscaping. Councillor Jones abstained from the vote due to his position as District Councillor. ***The Council resolved to object to the application as it is contrary to the following policies; Policy DS1 of the Ditchling, Streat and Westmeston Neighbourhood Plan; Strategic Policy SD25 - Development Strategy SDNP Local Plan; and as defined by the Lewes Core Strategy 2016, saved Local Plan Policy RES6.***
 - 4.7 SDNP/19/00085/HOUS - 30 Shirleys Ditchling Hassocks East Sussex BN6 8UD - Proposed demolition of existing rear conservatory and erection of new single storey extension along, conversion of existing garage to form new living room and proposed open porch to front and internal alterations. – ***No objection.***
 - 4.8 SDNP/19/00278/TCA - 21 South Street Ditchling BN6 8UQ - T1 Lime - Remove low stubs back on driveway side of tree back to main stem. Reduce size of crown by 2m (removing approx 20% of regrowth from last pollard points) T2 Plum - Remove completely T3 Sycamore (nearest house out of the two that stand together) - Formative prune by pruning longest limbs growing toward building by 2m. - ***No objection.***

4.9 SDNP/18/05345/TPO - 4 Emmett Gardens Ditchling BN6 8FB - Reducing and rebalancing Group of 12 Trees by approximately 2 meters according to size. Consisting of: 2 Oaks 2 Hollies 1 Hawthorn 2 Yew 1 Cherry 3 Ash 1 Sycamore. - **No objection.**

5. Monitoring of planning applications outside of Ditchling Parish. Cllr Orme noted that he felt it was important that the Council kept an eye on development in the outlying villages and towns and liaise with District Councils in relation to the allocation of S106 funding so as not to miss out on any opportunities for funding for the Parish where development, in particular large scale, will have an impact on traffic within the village. It was agreed the Clerk would contact the District Councils to enquire as to if they already had a system in place to identify such issues and report back to the Council. In addition, the Clerk would arrange a Strengthening Local Relationships meeting with ESCC Highways for March.
6. Parish magazine. The Deputy Clerk confirmed that the February edition had gone to print, and he was awaiting the print delivery date. Articles were welcome for the May edition.
7. New play equipment and recreation ground master plan. Cllr Smith reported that the two consultations events had been well attended with approximately 133 people attending. It was noted that several concerns had been raised by people living adjacent to the recreation ground and all the comments would be put into a consultation document with a more comprehensive report at the next meeting.
8. Car park update. It was noted that the S106 agreement should be available from WSCC Solicitor at the February meeting for Council signature. The Clerk has approached a surveyor for a fee proposal and two further quotes will be obtained.
9. Neighbourhood Plan Reports. Cllr Ingram offered to contact Leyton Rowe in relation to Long Court Corner progress and report back to the Council.
10. Highways working party reports including recommendation of appointment of a highway consultant. Cllr Orme reported that a meeting was being arranged to discuss consultants' proposals in more detail and the working party would report back at the next meeting.
11. To consider repairs to street lights. The Clerk circulated a report to Councillors in relation to the costs of repairs to three units in Lewes Road (7), Common Lane (P1) and Beacon Road (3) for the sum of £4,679.30. The Council **resolved** these costs and the Clerk will instruct ESCC to proceed.
12. Finance Matters.
 - a) To receive the bank reconciliation. Cllr Guggenheim signed off the bank reconciliation. It was noted that there was a discrepancy with the report and the Clerk advised she would enquire if it was possible to amend the reporting on the software system so that this was not the case in the future.
 - b) To approve invoices for payment. The Clerk had circulated the schedule of payments detailed below for £14,296.86 which was **resolved** by the Council.
 - c) To approve change of account signatories and authorised users on Co-Operative bank account. The Council **resolved** to add Sarah Mamoany the new Clerk & RFO.
 - d) To approve business online banking signatories on Co-Operative bank account. The Council **resolved** to add Sarah Mamoany.
 - e) To approve debit card for Clerk on Co-Operative bank account. The Council **resolved** that a debit card would be applied for Sarah Mamoany for Council use.
 - f) To consider financial contribution towards pavilion boiler repairs. No receipts had been provided in relation to the repairs to the boiler, these should be available for the next meeting.
13. Correspondence. In relation to the road closure order for the Tour of Sussex, it was noted that the paint used on the road surface stayed on the road for a long period of time after the event and perhaps the organisers could be requested to use a different product.

Cllr Jones noted that he received another complaint from a resident with regard parking in Lodge Lane. The Council agreed that a letter should be sent to the Director of Highways to question where ESCC Highways are with the restricted parking proposals.
14. Written and verbal reports by representatives:
 - a) Village Hall Management Committee – none
 - b) Ditchling Pavilion Club – none
 - c) Ditchling Village Association – none
 - d) Lewes District Association of Local Councils - none

It was noted that Cllr Ingram would look into the defibrillator training.

The meeting closed at 9.00 pm.

Ditchling Parish Council
Expenditure January 2019

Date	Ref	Value (incl vat)
28.01.19	Simon Woodley	100.00
28.01.19	Barcombe Landscapes	4,176.00
28.01.19	Simon Woodley	278.17
28.01.19	Surrey Hills Solicitors	306.60
28.01.19	EasyCopier	42.00
28.01.19	Ditchling Village Hall	16.00
28.01.19	Lewes District Council	280.80
28.01.19	Lewes District Council	91.00
28.01.19	BBM Sustainable Design	780.00
28.01.19	Lewis & Co Planning South East	900.00
28.01.19	Bonny's Wood	2,898.00
28.01.19	SSALC	48.00
28.01.19	Peter Western	60.00
28.01.19	Lock Assist	15.00
28.01.19	Fasthost	17.99
28.01.19	Ramsey & Co	2,209.04
28.01.19	Mobile Servicing	140.00
28.01.19	Fasthosts	6.59
28.01.19	Salaries	1,386.84
28.01.19	HRMC	533.73
28.01.19	Phil Smith	11.10
	Total payments	<u>14,296.86</u>