



DITCHLING PARISH COUNCIL

Ditchling Village Hall 18 Lewes Road Ditchling East Sussex BN6 8TT
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 Parish Clerk: Sarah Mamoany Deputy Clerk: Derek Blackhall

Minutes of the Parish Council Meeting held in the Lower Hall, Ditchling Village Hall, Lewes Road, on Monday 20 January 2020 at 7.30pm

Present: Cllrs McBeth (Chairman), Ingham, Rowling, Orme, Smith, Farrands, Madden, Sansom, Jones and Sarah Mamoany (Clerk)

Public Participation:

4 members of the public was present.

Two residents spoke about the concerns of the effect on residents and the environment in relation to item 9.1 as they were unable to access the more local Burgess Hill site and had to travel much further to Lewes facilities.

A resident advised the SDNP sign would be put up on the wall outside The Nutmeg this week to mark the signing of the South Downs National Park agreement.

A representative from the Ditchling Village Society noted concerns about the Rugby Club site as they believe permission to use the site has expired.

1.	Declarations of Interest – No declarations of interest were made.	
2.	Apologies of absence were received from Cllrs Burman, Leaver and Derek Blackwell	
3.	Minutes of the Parish Council meetings held on the 16 December 2019 were resolved by the Council and signed by the Chairman as a true and accurate record.	
4.	<p>Planning Applications</p> <p>4.1 The minutes of the Planning Committee meeting held on the 16 December 2019 were circulated and noted.</p> <p>4.2 Update on SDNP/19/05295/FUL - Land West of the Drove Ditchling – Erection of Dwelling. It was noted that the application will be determined by the SDNP Case Officer and will not go to Committee and a decision is expected in the next week. The Sustainable Design report was not completed due to timescale/costs. A letter of objection was sent by the Council followed by a further more detailed objection as agreed.</p> <p>4.3 SDNP/19/05294/FUL - Erection of a three-bay stable - Land West of The Drove Ditchling East Sussex – A draft objection response had been circulated prior to the meeting and this was resolved by the Council. This objection noted that the application did not contain enough detail and was contrary to SD Local Plan policies and Ditchling, Streat and Westmeston NP policies. The Council also requested that the application is determined by the SDNPA due to the significant and sensitive location being within the strategic gap.</p> <p>It was noted in the Planning Committee meeting that a formal letter would be written to the SDNPA in regards to the current permissions at the Rugby Club site on Keymer Road, which were thought to have expired.</p> <p>Correspondence was noted from the SDNPA in regards to the site at Long Park Corner. Tim Slaney SDNPA advised that officers' have raised concerns about the proposed emerging scheme and that 13 units would be overdevelopment of the site. The Council resolved that a meeting with both LDC and SDNPA to discuss this matter is required. It was noted the settlement boundary was changed to accommodate community housing and that if this did not happen with an adequate number of units then this would be an unacceptable trade-off for moving the boundary, affordable housing was still required in the village.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

	The Clerk was asked to see if the SDNP could provide additional copies of the Local Plan for Council meetings.	
5.	Parish Magazine – In the Deputy Clerk’s absence the Clerk reported that the final draft should be available next week. In regards to amending the frequency of the publication, this cannot be changed until 2021 due to the commitments with advertising for this year. If a review is to be considered this should be looked at towards the middle of this year.	
6.	<p>Car Park Update</p> <p>6.1 Update from working party meeting – the next meeting will be held on the 3rd February at 5pm. A budget costing had been received from a surfacing contractor, it was noted this did not include everything, for example Highways work, planting. However, it did give an indication of the work timescale and budget costings in the region of £97,000. The archeological site work has been completed but a further report and analysis are still to follow.</p> <p>6.2 Car Par Brief & Car Park Management Policy – The car park working party had put together two documents that would be used to assist the landscape designer in what was required for the car park site and how it would be managed. These documents were resolved by the Council and will be sent to Gould & Co.</p> <p>6.3 The deadline to submit Expressions of Interest for CIL bids to the SDNP is the 31st January 2020. The Council resolved that this should be put forward as a figure of £100,000 and resolved to delegate to the Clerk and Chairman to complete and submit the form.</p>	<p>Clerk</p> <p>Clerk/Chair</p>
7.	<p>Recreation Ground & Burial Ground</p> <p>7.1 Update on football pitch maintenance. The report had been received and circulated and it noted that the secondary drainage had deteriorated at a greater rate than anticipated and sand groves or sand slit work needs to be carried out on the pitch. This could be required every 5-8 years. The cost of this work is in the region of £21,000 - £25,000. Cllr Smith noted that the Sussex County FA could be approached in regards to funding the works.</p> <p>7.2 Approval of Certificate of Deed of Grants – two Deed of Grants were resolved and signed by the Council.</p> <p>7.3 Tree survey – The Clerk noted that a tree survey was due and had received an estimate for the sum of £1,110 plus VAT it was noted the Council has in the region of 280 trees under its management. The Council resolved to proceed with this work which will be completed in March subject to confirmation from the contractor.</p>	<p>Cllr Smith/Clerk</p> <p>Clerk</p>
8.	<p>Beacon Parishes Traffic Group</p> <p>8.1 The Council resolved for the Expression of Interest application for £7,500 to SDNP for CIL funding of Phase 1 of the Beacon Parishes Traffic Project 2020-2024.</p> <p>8.2 The Council have the sum of £5,000 budgeted for Traffic in the 2020/21 budget and resolved that this should be put towards Phase 1 of the project.</p> <p>8.3 The Council resolved to support in principle Phase 2 of the Project (implementation stage) however, commitments of funding could not be agreed at this stage due to the Councils other ongoing projects.</p>	Clerk
9.	<p>Household Waste Recycling Sites</p> <p>9.1 It was noted that changes had recently been made that residents of East Sussex will no longer be able to use West Sussex household recycling sites such as Burgess Hill. Following issues raised by residents in relation to concerns about the environmental impact of having to travel further and possible increased incidents of fly tipping the Council resolved to write to Becky Shaw who is the Chief Executive of both WSCC and ESCC.</p>	Clerk
10.	<p>Finance</p> <p>10.1 The bank reconciliation for the 31.12.2019 was signed by Cllr Madden and resolved by the Council.</p> <p>10.2 The schedule of payments for January for the sum of £17,927.39 was resolved by the Council. The higher expenditure was due to grants awarded, burial ground mapping and archaeological report for the car park in relation to discharge of conditions. It was noted the archaeological works were higher than expected due to the inclement weather conditions a further invoice is due for the report, archive and specialist analysis.</p> <p>10.3 The Clerk had circulated the detailed income and expenditure report for the third quarter of the year and a report was also circulated for Councillors information.</p>	
11.	Street Lighting	

01/01/2020	Ditchling Pavilion Club	£3,000.00	Grant award
01/01/2020	Monday Group	£500.00	Grant Award
01/01/2020	Ditchling StreatWestmeston PCC	£216.00	Grant Award
01/01/2020	DitchingStreatWestmeston Sport	£500.00	Grant Award
01/01/2020	Underhill Lane Com Association	£346.70	Grant Award
01/01/2020	Simon Woodley	£140.00	War Memorial preparation
01/01/2020	Simon Woodley	£100.00	Tennis Court Cleaning
01/01/2020	Simon Woodley	£500.00	Fencing in burial ground ext
02/01/2020	Ditchling Village Hall	£199.20	Office Rental
07/01/2020	Salaries	£1,748.28	January salaries
07/01/2020	HMRC	£463.98	PAYE January
07/01/2020	East Sussex Pension Fund	£487.97	Staff Pension
07/01/2020	Ditchling Village Hall	£24.75	Hall Hire
07/01/2020	EasyCopier	£42.00	Photocopier
14/01/2020	Joseph Ash Medway	£30.00	Allen keys playground gates
14/01/2020	Simon Woodley	£140.00	Garden of Rem maintenance
14/01/2020	Simon Woodley	£70.00	General grounds maintenance
14/01/2020	Viking	£61.58	Stationery
14/01/2020	Pear Techology	£2,436.00	Burial ground mapping data
23/01/2020	BT	£248.94	Phone and broadband
20/01/2020	Laptop Workshop	£30.00	Windows 10 upgrade pc
20/01/2020	Professional Sportsturf Design	£468.00	Report on football pitch drainage
20/01/2020	Groundworks Archaeology	£5,841.72	Archaeological report car park
20/01/2020	S Mamoany	£22.75	Clerk Expenses travel
	TOTAL PAYMENTS	£17,927.39	