

Ditchling Parish Council

Minutes of the Council Meeting held in the Old Meeting House on Tuesday, 26<sup>th</sup> May 2015 at 8pm.

Present Mrs M. Bolton in the Chair, Mrs. C. M. Robinson, A. T. Jones, J.B. Leaver, P. M. Smith and the Clerk Mrs M. Holman.

Apologies D. McBeth (away), M. Madden (holiday),

20. Minutes of the Annual Council Meeting held on 19<sup>th</sup> May having been circulated, were taken as read, agreed as a correct record and signed by the Chairman.

Matters arising from Minutes dated 28<sup>th</sup> April and 19<sup>th</sup> May.

21. Minute 285 Neighbourhood Plan P.M. Smith reported that a meeting had been held at which there was discussion about the proposal for the Rugby Club's planning application for the land in Keymer Road. The Focus Groups were developing slowly, it was hoped to have the document ready for submission next February.
22. Minute 287. Suggested additional Car Park in Keymer Road. It was noted that the owner of the land had responded that in answer to the District Valuer's valuation of £10,000 and the lack of a lease valuation, she would be reconsidering her options on the field. It was agreed to ask the District Valuer if based on the work he had already done could he advise the Council of the possible terms of say a 50 year lease. The owner would be informed of the steps taken.
23. Minute 288 Lighting East Gardens following further correspondence which had been circulated, it was agreed that the new column should be sited where shown on the photo. The owner of the land would be approached for permission.
24. Minute 289 The Defibrillator Dr Victoria Ingham has the plaque from the Lions Club and the instructions for its use. The plaque giving instruction as to its usage had been sited; Arrangements now need to be made for its official launch and the training of volunteers.
25. Minute 291 Drainage of the Recreation Ground. The grass was growing and hopefully would be ready for the Cricket to take place as arranged.
26. Minute 299 SALC - the appointment of parish members to the National Park Authority. Nomination papers received and circulated no action was taken.
27. Minute 302 Website to discuss whether to review the website with a view to upgrading the site. It was agreed to defer this for the time being in the light of the Clerk's resignation.
28. Minute 304 Lights It was understood that the outstanding work had been completed.
29. Minute 19 Resignation of Clerk Up date re progress regarding advertising for a successor etc. the Council agreed that it would accept SSALC's offer of assistance with the recruitment of the new Clerk and RFO for a fee. At the meeting it set up a Staffing Committee as suggested to progress matters up to appointment the members would be Don McBeth, Mrs Margaret Bolton, Mrs Catharine Robinson, Mark Madden and Tom Jones.

Planning applications

30. Case No: SDNP/15/02314/HOUS 62 East End Lane  
Applicant: Ms A Creed Proposal: Demolition of existing single story rear extension and construction of new two storey rear extension  
It was agreed to object to the application on the grounds that the proposal by virtue of its height and bulk and proximity to the properties it joins would have a detrimental impact on the residential amenity of its immediate neighbours through loss of light and overbearing nature; due to its size and location it would have a detrimental impact through loss of light and its overbearing presence; due to its size, scale, massing and design is considered to be an incongruous and dominating structure in relation to the existing dwelling and the wider surrounds.
31. Case No: SDNP/15/02314/HOUS 82 Lewes Road  
Applicant: Mr & Mrs G Evans Proposal: Erection of single storey side extension and two storey rear extension  
No objection but there is a tree which would have a bearing on the proposed extension and which should be inspected by the Tree Officer.
32. Finance matters  
a). Checklist for Audit and insurance. This was laid on the table, having first been scrutinised by the Financial Controller.  
  
b) Accounts for payment. The list had been circulated prior to the meeting having been scrutinised by the Financial Controller. The accounts were approved for payment and the cheques signed.  
  
c) Financial Comparison to 31<sup>st</sup> March 2015 This had been circulated for information  
  
e) Revised scale of Burial fees. The fees which had been increased in line with inflation had been circulated, were agreed and assigned by the acting Chairman and the Clerk/RFO.
33. Lewes district Council Report There was no report.
34. Matters raised by Councillors for exchange of information only.

Committees Dr Victoria Ingham was not present when the appointments were made, but she has agreed to serve on the Lighting Committee.

New Councillors' Course Both Dr Victoria Ingham and John Leaver indicated that they would like to attend one of the courses. This was agreed and would be arranged by the Clerk to suit them.

Chairman

9<sup>th</sup> June 2015