

Ditchling Parish Council

Minutes of the Statutory Council Meeting held in the Old Meeting House on Tuesday 24 May 2016 at 7.30 pm

Present: Cllrs.Madden (Chairman), Smith, Robinson, Leaver, Ingham and the Clerk, Mrs M. Warner.

Declarations of Interest: None.

Public Participation: None

- 1 Apologies for absence: Apologies received and accepted from Cllr Banfield, Madden (Mrs), McBeth, Jones
- 2 Minutes of the Council Meeting held on 10th May having been circulated, were agreed as a correct record and were signed by the Chairman.
- 3 Outstanding Matters
Neighbourhood Plan the responses have been collated the pre-submission consultation report has been circulated to councillors. The SDNPA response runs to 14 pages. The meeting between the NP group and the SDNP group has been cancelled and is due to be rescheduled. The housing focus group will be meeting soon. There is a great deal of work to be carried out and it may be that additional resources are required; however, the Neighbourhood Plan Group have indicated that they are managing the workload at present.

Recreation Ground there was a site meeting with Kestrel on Friday 20th and Richard Earl the project manager. It has been agreed that Darren would take over the mowing from 20 May. Kestrel would not perform the final 5 cuts and the Parish Council would therefore receive a credit of £1,000. There was much discussion over positioning of goalposts which is not straightforward as the ground slopes considerably. There is a further sanding to take place in 4-6 weeks, with the sand to be brushed in and approx. 40 tonnes to be spread ie half of the amount spread last time. The area where the sand has been stored will be made good by Kestrel and this will end the contract, other than the additional work to position the goal post sockets and mark the pitch by 28 August. Once the final invoice has been received from Kestrel and the total cost of the project has been met, the Philipson Trust will be approached for a final drawdown of funds.

A dog poo bag dispenser has been put up by the dog poo bin at the playground end of the recreation ground.

It is understood that the Rugby Club will be paying at the Recreation Ground next season, but the Club are still hoping to secure a pitch elsewhere. It was noted that the Rugby Club had not taken down the goal posts, despite the numerous requests. It was agreed that the posts be taken down at a cost of £100 and this amount recharged to the Rugby Club if the posts were still in place after 7 days.

Lighting No faults reported.

Proposed additional car park. As a result of submitting the application for pre-planning advice, a meeting has been arranged on site on 9 June at 4pm with Ben Ellis, Don McBeth and Stephen Cantwell from the SDNP.

Broadband Notes from the meeting with BT have been circulated, the PC website will be updated with the latest position. The Parish Council had not been informed, to date, whether the wayleave to site the new box 4 in The Bull car park had been signed. The Clerk to request an update from BT.

Website The new website has been launched, it needs a few tweaks and some more photos of councillors. There are no photographs of the lighting of the Beacon on the website, this is to be rectified. The tractor carrying the brazier down from the Beacon after the Queens's 90th Birthday celebrations broke a wing mirror. It was **agreed** that the Parish Council would pay for the cost of a new mirror.

Boundary gates a quote has been requested, but the gates range from £400-£1,000 each.

Ditchling Common ESCC have responded to the request for more information and the Parish Council has registered its interest.

4. Planning applications

4.1) SDNP/16/02026/FUL 68 Lewes Road, Ditchling

Demolition of existing buildings and erection of 2 x 4 bedroom detached dwellings and 1 x 3 bedroom detached bungalow (resubmission of SDNP/13/01517/FUL)

No Comment

5. Finance matters.

a) *To receive bank reconciliation.* This was **agreed** as correct by Cllr Madden.

b) *To approve invoices for payment.* Payments totalling £7,487.92 covered by cheque numbers 301717 to 301729 were **approved**.

c) *To approve the Accounts for 2015/16.* The accounts were **approved**. Reserves had increased by £6,736 in the year.

d) *To approve the asset register.* The asset register was **approved**. It was noted that the Scout Hut was included at insurance valuation rather than cost.

e) *To approve the Annual Governance statement.* The statement was **approved**.

f) *To approve and sign the Annual Return.* The Annual Return was **approved** and signed.

6. Correspondence. The list had been circulated prior to the meeting.

P1 Pizza van – It was agreed that the request to park at the recreation ground car park be refused.

P2 Email from ESCC re the future of Ditchling Common – this item was discussed under outstanding matters

P3 Nicolette Upton- requests that parking in Lodge lane remains unchanged if the new car park goes ahead. Councillors agreed that the area around the pond would benefit from some smartening up and this would be the responsibility of the landowner.

S7 Rights of Way. The footpath at Lodge Hill Lane has been effected by stock fencing, although the path can still be accessed. Cllr Robinson is to visit the site.

7. Written & verbal reports by representatives.

Village Hall Management Committee – Cllr Ingham - Nothing to report
 Ditchling Pavilion Club –Cllr Smith – The Pavilion Club have held their AGM. The annual accounts show that they are running at a loss. The Parish Council website and noticeboards will be used to publicise this facility. The Club are keen to expand the numbers of users and think the proposal to add a second storey is possible. It is understood that the Rugby Club will be paying at the Recreation Ground next season, but the Club are still hoping to secure a pitch elsewhere. It was noted that the Rugby Club had not taken down the goal posts, despite the numerous requests. It was agreed that the posts be taken down at a cost of £100 and this amount recharged to the Rugby Club if the posts were still in place after 7 days.
 The Ditchling Society –Cllrs Madden & Madden- Nothing to report
 Ditchling Village Association – Mrs C.M. Robinson- Nothing to report
 Lewes District Association of Local Councils (two representatives) – Cllrs Mc Beth and Madden- Nothing to report

8. Matters raised by Councillors for exchange of information only

The legislation surrounding felling was discussed particularly in relation to Claycoft Farm.

The meeting closed at 8.45pm.

Chairman 27 June 2016

Ditchling Parish Council		
Expenditure May 2016		
Date	Ref	Value (incl vat)
03/05/2016	Aon Ltd Insurance	£3,482.85
03/05/2016	Ashdown Supplies, plaque	£104.76
23/04/2016	BT	£10.20
04/05/2016	Ditchling Village Hall	£8.15
26/04/2016	ESCC-Streetlights	£127.33
31/03/2016	LDC Play Inspection	£66.00
26/04/2016	Salaries	£3,316.62
10/04/2015	stamps	£19.20
06/04/2016	Grounds maintenance	£99.33
11/04/2016	Cable	£12.47
25/04/2016	Mileage exp	£18.00
18/04/2016	Antivirus	£38.97
09/05/2016	Refund projector	-£59.00
29/04/2016	Posters	£36.00

10/05/2016	Dog poo bag dispenser	£130.08
03/05/2015	Projector, for viewing planning appl.	£259.99
31/03/2016	Website, monthly maintenance	£35.00
24/05/2016	MOT for potholes	£104.40
19/04/2016	Lease copier	£224.44
10/05/2016	New website	£310.00
20/05/2016	Wooden post	£16.00
10/05/2016	Cilca	£250.00
17/05/2016	Copier	£50.80
09/05/2016	St John Ambulance	£88.32
01/04/2016	Neighbourhood Plan stationery	£12.20
		£8,762.11