

Ditchling Parish Council

Minutes of the Council Meeting held in the Old Meeting House on Tuesday 26th June 2012.

Present R. Burman in the Chair, Mrs C.M. Robinson, D. Carpenter, A.T. Jones, A.H. Knowles, D.W. McBeth, P.M. Smith, and the Clerk Mrs Mary Holman.

Apologies Mrs B. Brittain (ill), Mrs M. Bolton (away), Mrs Y Sen (away)

36. Minutes of the Special Council meeting held on 12th June having been circulated were taken as read, agreed as a correct record and signed by the Chairman.
37. The following Committees were finalised
Burial Committee Mrs Belinda Brittain, Tom Jones, Phil Smith, Mrs Catharine Robinson. .
Grounds Committee Mrs. Margaret Bolton, Mrs Catharine Robinson, Don McBeth, Phil Smith.
Lighting Committee Mrs Belinda Brittain, Ashley H. Knowles, Tom Jones, Darren Carpenter. .
Footpaths Committee, Ashley H. Knowles, Mrs Catharine Robinson, Don McBeth, Darren Carpenter, Mrs Margaret Bolton.
Roy Burman and Mrs. Yvonne Sen ex officio on all Committees.
38. Minute 3 E.S.C.C. Strengthening Local Relationships It was noted that an email had been sent to the Leader as requested but no reply received to date. A draft Agenda was circulated and approved, regarding bollards; apart from the ones on the forecourt of the Sandrock there are only four in the High Street which are not the round ones. It was noted that Copies of traffic counts had been received from E.S.C.C. and circulated; D. McBeth undertook to collate the results.
39. Minute 6 Affordable Housing Group It was noted that the lead Councillor Mrs Margaret Bolton hoped to convene a meeting in July.
40. Minute 24 New Standards Regime It was noted that the new Statutory Instrument regarding Disclosable Pecuniary Interest would come into force on 1st July. The monitoring Officer at LDC had been asked for forms etc as there had been much confusion throughout the Country regarding this and other changes. Full details had been circulated on 31st May and were also distributed in hard copy. This was accepted.
41. Minute 28 Development at Farm Lane It was noted that removal of the hedge had been referred to the Planners as it was not in accordance with the plans. Andrew Hill replied "The plans did indicate that the front hedge would be retained. I think the best we can do is to get replacements planting for the 3m strip that has been removed." It was understood the Enforcement officer had also been to the site.
42. Minute 33 Tree works Location: 70 East End Lane Ditchling Hassocks East Sussex BN6 8UR
Proposal: Conifer – remove.
No objections
- 43.

Applicant: Mr M Clark
Proposal: Enlarge the existing first floor side dormer window
Location: 26 East Gardens, Ditchling, Hassocks, BN6 8ST
No objections.

45. Case No: SDNP/12/00211/FUL Comments by: 9 July 2012
Date Valid: 18 June 2012 Decision due: 13 August 2012
Team: LDCNTH Case Officer: Miss Amanda Collison (Lewes DC)
Applicant: Mr Martin Wilkins

Proposal: Re-advertisement – Additional Information: Erection of single storey rear extension linked to existing conservatory
Location: Three Beams, Lodge Hill Lane, Ditchling, Hassocks, East Sussex, BN6 8SP
Previous comments unchanged.

46. Case No: SDNP/12/00880/HOUS Comments by: 6 July 2012
Date Valid: 14 June 2012 Decision due: 9 August 2012
Team: LDCNTH Case Officer: Mr Andrew Hill (Lewes DC)
Applicant: Ms L Maiden
Proposal: Section 73A Retrospective application for retention of a bicycle shed at front
Location: 11 The Twitten, Ditchling, Hassocks, East Sussex, BN6 8UJ
It was agreed to object to the application on the grounds it is not in keeping with the open setting of the open front of the row of cottages within the Conservation Area, it has a detrimental effect on the street scene especially from the north of The Twitten; it is unneighbourly to No 9.
47. a) Checklist for Audit and Insurance The file with the reconciliations and reports for the month of May was not circulated as it had been impossible to carry out the reconciliation as the bank had provided an inaccurate paying in book for the Wages Account and made mistakes. The matter was being rectified.
- b) Accounts for payment The accounts for payment had been circulated prior to the meeting, having first been scrutinised by one of the financial controllers. The invoices were approved for payment and the cheques signed by the Chairman and D. Carpenter.
- c) Grants of Exclusive Right of Burial for signature Grants numbered 483 & 485 were signed.
48. Clerk's Report and Correspondence
Neighbourhood plans Details of procedures from South Downs National Park had been circulated on 15th June and details from AiRS <http://www.ruralsussex.org.uk/assets/assets/ActioninruralSussex-9stepsActionPlans2008.pdf>. It was agreed to hold a public meeting in September and invite a speaker from the SDNP to explain the procedure, aims etc. and plan the way forward. Attention was drawn to the trial community-based planning and the localism approach at Dawlish which had been rejected.
49. Sustainable Communities Fund A letter and details re Cottage Homes had been received from LDC and circulated in hard copy. One of the matters raised was the reinstatement of Lion gates which was an important feature of the area.
50. Trees at 11 East Gardens. Inquiries had been made re putting Tree Preservation Orders on a Dawn Redwood (*Metasequoia glyptostroboides*) and a Cryptomeria japonica at this address. After careful consideration it was agreed that the Trees should not have TPO's put on them as they were basically unsuitable for a small garden.
51. Sussex Review It was noted that the latest copy had been received and laid on the table.
52. South Downs National Park Forum is raising awareness of the funding available from the Sustainable Community fund – a new car park had been suggested. It was agreed that Roy Burman, Catharine Robinson, Darren carpenter and Tom Jones would look into the matter further and report back to the next meeting,
53. County Council Report. No report.
54. District Council Report No report
55. Written reports by representatives No written reports had been received.
Village Hall Management Committee – Mrs Catherine Robinson was appointed.
Ditchling Pavilion Club-Mrs C. M. Robinson.
The Ditchling Society –R Burman
Ditchling Village Association – Mrs C.M. Robinson
Lewes District Association of Local Councils (two representatives) – D. Mc Beth and P. Smith.
56. Road marking outside 1 Dumbrells Court. There was a need for yellow lines in this area as it was often blocked. This would be on the next agenda for the SLR Meeting.

Minutes of the Committee Meetings held on 26th June 2012 in the old Meeting House following the main Council Meeting.

Grounds Committee

Present, Mrs Catharine Robinson, Don McBeth, Phil Smith, Roy Burman

Apologies Mrs. Margaret Bolton (away), Mrs Y Sen (away)

1. Election of chairman to serve for 2012/13 It was proposed seconded and agreed that Phil Smith be elected chairman.
2. Site meeting to look at car park and area under the main play equipment. The roundabout was going to be repaired under warranty. A provisional date was agreed for 9th July, 7pm in the Car Park.

Chairman 10th July 2012

Burial Ground Committee

Present Tom Jones, Phil Smith, Mrs Catharine Robinson, Roy Burman.. .

Apologies Mrs Belinda Brittain (ill), Mrs Y Sen (away)

1. Election of chairman to serve for 2012/13 It was proposed seconded and agreed that Tom Jones be elected chairman.
2. Site meeting to look at the Driveway and the Burial ground Extension land a provisional date was made for 19th July at 7pm at the Burial Ground.

Chairman 10th July 2012

Lighting Committee

Present, Ashley H. Knowles, Tom Jones, Darren Carpenter, R Burman.

Apologies Mrs Belinda Brittain (ill), Mrs Y Sen (away)

1. Election of chairman to serve for 2012/13 It was proposed seconded and agreed that Darren Carpenter be elected chairman.
2. E.S.C.C. New Maintenance Agreement A new maintenance agreement had been received and accepted.

Chairman 10th July 2012

Footpaths Committee

Present Ashley H. Knowles, Mrs Catharine Robinson, Don McBeth, Darren Carpenter,.

Apologies Mrs Margaret Bolton (away), Mrs Y Sen (away)

1. Election of chairman to serve for 2012/13 It was proposed seconded and agreed that Mrs Catharine Robinson be elected chairman.
2. Committee meeting It was agreed to hold a Committee Meeting In the Old Meeting House after the Special Council Meeting on 10th July.

Chairman 10th July 2012