

Ditchling Parish Council

Minutes of the Annual Council Meeting held in the Old Meeting House on Tuesday, 19<sup>th</sup> May 2015 at 8pm.

Present D. McBeth in the Chair, Mrs N. Banfield, Mrs. C. M. Robinson, A. T. Jones, J.B. Leaver, M. Madden, P. M. Smith and the Clerk Mrs M. Holman.

Apologies. Mrs M. Bolton (away)

1. Election of Chairman for 2015/2016 D. McBeth was elected Chairman and signed his Declaration of Acceptance of Office.
2. Election of Vice Chairman for 2015/2016 Mrs M. Bolton was elected Vice Chairman
3. Appointment of Committees for 2015/2016 The following appointments were made  
Burial Committee A.T. Jones ,P.M. Smith, M. Madden, Mr C.M. Robinson  
Grounds Committee Mrs. C.M. Robinson, P.M. Smith, Mrs N. Banfield, J. B. Leaver.  
Lighting Committee A.T. Jones, M. Madden, J. B. Leaver, Mrs C. M. Robinson.  
Footpaths Committee Mrs C.M. Robinson, M. Madden, J.B. Leaver, Mrs N. Banfield.  
Finance Committee Chairman & Vice Chairman of the Council and Chairmen of the above Committees  
Chairman and Vice Chairman of the Council are ex officio on all Committees.
4. Appointment of representatives to serve for 2015/2016. The following appointments were made  
Village Hall Management Committee - Mrs N. Banfield.  
Ditchling Pavilion Club – P. M. Smith  
The Ditchling Society – Mrs N. Banfield.  
Ditchling Village Association – Mrs C.M. Robinson  
Lewes District Association of Local Councils (two representatives) D. McBeth and P.M. Smith
5. Authorised signatures. The following were agreed -General account cheques ( four signatories required) any two to sign when authorized by the Council – the current signatories are Don McBeth, Phillip Smith, Dr Victoria Ingham and Tom Jones. National Savings a/c, Mrs Catharine Robinson, Mark Madden, and Don McBeth any two to sign.
6. Appointment of a financial controller for 2015/2016 Mrs M. Bolton was appointed.
7. Review and confirmation of arrangements for insurance cover in respect of all insured risks and asset register Full details had been circulated and were accepted. .
8. Review of Financial Risk Assessment. Full details had been circulated and were accepted.
9. Annual Subscriptions. It was noted that the Council subscribed annually to the following - to NALC, SALC, LDALPC, Society of Local Council Clerks, Clerks & Councils Direct and The Open Space Society.
10. Dame Isabella Sprott's Charity Appointment of Trustee to serve for a four year term. A new Trustee needed to be appointed to replace Richard Allen who had moved away. It was agreed to approach Mrs M. Hine.

11. Deeds etc The copy Deeds were laid on the table, it was noted that the originals were with Gates & Co Solicitors with the exception of those connected to the Recreation Ground which were with Hedley's Solicitors at the moment to register the land. The Chairman also holds a sealed copy.
12. Confirmation of appointment of Trustee to Oldland Mill Trust Roger Broadbent's appointment to was confirmed.
13. Minutes of the Council Meeting held on 28<sup>th</sup> April, having been circulated, were taken as read, agreed as a correct record and signed by the Chairman.
14. SDNP/15/01699/FUL 1 Nye Lane  
Applicant: Mr A Dawson. Proposal: Section 73a retrospective application for the use of temporary welfare facility as site and home office, and retention of storage containers during construction works.  
No comment
15. SDNP/15/02112/HOUS The Oaks, Common Lane  
Applicant: Mr D Miller Proposal: Installation of new semi pitch roof and external render to the existing garage.  
No comment
16. SDNP/15/01909/LIS The Old Manor House, Lodge Hill Lane  
Applicant: Mr M Rivers-Moore Proposal: Erection of extension to north elevation  
No comment
17. SDNP/15/02066/HOUS 4 Common Lane  
Applicant: Miss L Brandreth Proposal: Erection of two storey side and single storey rear extensions.  
No comment
18. SDNP/15/02160/HOUS The Warren, Underhill Lane, Westmeston  
Applicant: Mr M Emmens Proposal: Demolition of existing garage and erection of a single storey side extension and detached garage:  
No comment
19. Resignation of Clerk The Chairman announced that he had received the Clerk's resignation to take effect from the 31<sup>st</sup> August. He was working with SALC who would advertise the vacancy etc for a small fee.

**Chairman** **26<sup>th</sup> May 2015**

The Following Committees met at the end of the meeting and appointed their Chairman as follows-  
Burial Committee A.T. Jones Lighting Committee M. Madden Grounds Committee P.M. Smith  
Footpaths Committee. Mrs C.M. Robinson

**Chairman** **26<sup>th</sup> May 2015**