

Ditchling Parish Council

Minutes of the Annual Council Meeting held in the Friends Meeting House at 8pm on Tuesday 27th June 2008 at 8pm.

Present. J. Clutterbuck in the Chair, Mrs B. Brittain, Mrs S. Munier Mrs C M. Robinson, Mrs Y. Sen, R. Burman, B.D. Cohen, P. A. Eckstein, A.T. Jones, A. H. Knowles, D.W. McBeth and the Clerk Mrs M. Holman.

1. Election of Chairman 2008/2009 It was proposed, seconded and agreed that B.J. Clutterbuck be re-elected Chairman to serve for 2008/09
2. Chairman's Declaration of Acceptance of Office. B.J. Clutterbuck read and signed his Declaration.
3. Election of Vice Chairman 2008/09 It was proposed, seconded and agreed that B.J. Cohen be re-elected Vice Chairman to serve for 2008/09.
4. Appointment of representative to serve for 2008/09 The following appointments were made.
Village Hall Management Committee Mrs Belinda Brittain
Ditchling Pavilion Club - Tom Jones
The Ditchling Society – Mrs Sandi Munier
Ditchling Village Association – Brian Clutterbuck
Lewes District Association of Local and Parish Councils (two representatives) Brian Clutterbuck and Don McBeth
Rural Voices Rural Choices- Roy Burman and Brian Cohen
5. Appointment of Committees to serve for 2008/09 The following members were appointed.
Burial Committee Mrs Belinda Brittain, Mrs Yvonne Sen, Tom Jones.
Grounds Committee Roy Burman, Mrs Catharine Robinson, Don McBeth, Philip Eckstein.
Lighting Committee. Mrs Belinda Brittain, Mrs Sandi Munier, Roy Burman, Ashley H. Knowles.
Footpaths Committee, Mrs Yvonne Sen, Philip A. Eckstein, Ashley H. Knowles, Mrs Catharine Robinson, Don McBeth..
Chairman and Vice Chairman of the Council were ex officio on all Committees.
6. Appointment of signatories for the General Account The following six signatories were reappointed, any two to sign the General account cheques when authorized by the Council. Mrs Belinda Brittain, Roy Burman, Brian J. Clutterbuck, Brian D. Cohen, Ashley H. Knowles and Tom Jones.
7. Appointment of two financial controllers for 2008/09 Mrs Y Sen and Philip Eckstein were re-appointed.
8. Confirmation of appointment of External Internal Auditor. Mr. Brian Turner was re-appointed.
9. Subscriptions 2008/09 It was noted that the following subscriptions had been paid in 2007/08 SALC, CPRE, Sussex FWAG, South Downs Society, Open Space Society, South Downs Campaign, and Society of Local Council Clerks. It was agreed to continue with the subscriptions.
10. Deeds It was noted that these would be brought to a meeting once the papers were unpacked in the new Office.
11. Minutes of the deferred Council Meeting held on Tuesday 6th May, having been circulated, were taken as read, agreed as a correct and signed by the Chairman..
12. Minute 413 Recreation Ground Play Area. It was noted that there was still no progress on the kind of surface to be used for the driveway and path to the Play area.
13. Minute 414 Ditchling Parish Council's involvement to a wider public e.g. a Website The comments received re the Local Channel proved that it would be unsatisfactory. Various emails and suggested sites had been forwarded for consideration. It was agreed to invite a local web site provider to the meeting on 10th June.

14. Minute 415 Ditchling Pavilion It was noted that there was no further information to date although it was understood that there was a new management Committee being formed. It was agreed to find out the current position and inform the Committee that Tom Jones was the Council's representative..
15. Minute 417 Traffic Report/LATS No further information received to date. The revised experimental parking restrictions etc which had been the result of consultation in 2006 had been advertised together with other similar schemes throughout the County.
16. Minute 418 Speed Indicator Device (SID). A new date and venue had to be arranged. It was agreed to try a Friday evening at 8pm in July.
17. Minute 420 Sub Committee to look into details of the proposed new Office Accommodation. The cheque for 50% of the cost of the carpet was to be approved. It was agreed that it would be necessary to put down chipboard with a membrane as a base before the carpet could be laid. A specification would be drawn up and estimates sought. In view of the urgency the unidentifiable quotes would be circulated and the majority decision acted upon.
18. Minute 421 RoSPA safety inspection report on play area. It was noted that a new report was awaited.
19. Minute 422 Training in front of the Pavilion It was noted that new agreements would be drawn up by the new Committee and the problem re the non payment dealt with by the Committee.
20. Minute 423 General inspections of Grounds It was noted that the new Grounds and Burial Committees would consider the suggestions arising from the meeting with Daniel Wynn.
21. Minute 424 Ditchling Cricket Club It was noted that information re renewing the nets and possible drainage was still awaited.
22. Minute 425 Ditchling Cricket Club. It was noted that further information re the covers was awaited.
23. Minute 426 Finger Posts. It was noted that a response was awaited re the wording of the finger posts prior to costing.
24. Minute 427 Ditchling Archery Club It was noted that further correspondence was awaited re the design etc of the proposed new storage hut.
25. Minute 428 Utilisation of Council's assets A meeting of the Councillors involved was being arranged and would report back.
26. Minute 444 BT Consultation re proposals to remove payphones. It was noted that the result was awaited re the proposed removal of the payphone at South View.
27. Minute 447 Beacon Road Residents Association Tom Jones reported that the contracts for the bus services were up for renewal; with ever tightening budgets there was competition for the money. Bus passes were provided by the District Council. With the shortage of money it was necessary to provide the most effective service for the people. This would be discussed at a meeting of the County Council on 22nd June. Five options were to be discussed. He was arranging a meeting with two County Councillors together with two representatives to discuss matters and concerns prior to the meeting on 22nd.
28. Minute 448 Code of Conduct It was noted that Information re procedures etc had been circulated by email from the LDC Monitoring Officer. The Code of Conduct would be looked into at future meetings.
29. LW/08/0483 2A Beacon Road
 Planning Application – Erection of a two storey side extension and rear single storey extension (amendment to planning application LW/07/0088) for Mr P Cooke
 No objections subject to their being no objections from the immediate neighbours. Concern was expressed about the potential for overlooking from the new bedroom window.

30. LW/08/0452 Ditchling Common Industrial Estate Folders Lane
Advertisement Application - Retention of two pole-mounted display boards for Mr B Leach
It was agreed to object to the application on the grounds that it was out of scale, not in keeping with the area, the name of the Industrial estate had been changed which was misleading, the original name signs stating Ditchling Common Industrial Estate had been taken down and the oversized advertising boards erected causing distraction and confusion for drivers.
31. 3812 (08/53) 18 North End
Reduce height of Cupressus tree and prune lateral branches
No objections.
32. 3852:247/13/5/08 15 The Dymocks
Remove London Plane stump (T5 of the Order) – Rescind replacement-planting obligation
No objections.
33. Finance matters
a) Checklist for Audit and Insurance Details of Bank Statements were circulated.
b) Accounts for payment The accounts for payment having been circulated, were approved for payment and the cheques signed by B.J. Clutterbuck and A.H. Knowles. The invoices etc having first been scrutinised by one of the Financial Controllers
34. East Sussex County Council Report Councillor Meg Stroude - No report.
35. Lewes District Council Report Councillor Tom Jones had to leave early – no report.
36. Oldland Mill Trust

44. Venue for future meetings A proposal had been made to hold meetings at the Old Meeting House for the time being. It was agreed to hold the two meeting in June in the Old Meeting House to see how it worked

Chairman **10th June 2008**

Ditchling Parish Council

Grounds Committee

Minutes of the Grounds Committee held on 27th May 2008.

Present - B.J. Clutterbuck, B.D. Cohen, Roy Burman, Don McBeth, and Philip Eckstein.

Apologies Mrs Catharine Robinson.

1. Appointment of Chairman for 2008/09 It was proposed, seconded and agreed that B.D. Cohen be re-elected Chairman.

Chairman **10th June 2008**

Footpaths Committee

Minutes of the Footpaths Committee held on 27th May 2008.

Present - B.J. Clutterbuck, B.D. Cohen, Mrs Yvonne Sen, Philip A. Eckstein, Ashley H. Knowles, Don McBeth.

Apologies Mrs Catharine Robinson.

1. Appointment of Chairman for 2008/09 It was proposed, seconded and agreed that P.A. Eckstein be re-elected Chairman.

Chairman **10th June 2008**

Burial Committee

Minutes of the Burial Committee held on 27th May 2008.

Present - B.J. Clutterbuck, B.D. Cohen, Mrs Belinda Brittain, and Mrs Yvonne Sen.

Apologies Tom Jones

1. Appointment of Chairman for 2008/09 It was proposed, seconded and agreed that Mrs Y Sen be re-elected Chairman.

Chairman **10th June 2008**

Lightings Committee

Minutes of the Lighting Committee held on 27th May 2008.

Present - B.J. Clutterbuck, B.D. Cohen, Mrs Belinda Brittain, Mrs Sandi Munier, Roy Burman, and Ashley H. Knowles.

1. Appointment of Chairman for 2008/09 It was proposed, seconded and agreed that R. Burman be re-elected Chairman.

Chairman **10th June 2008**
